

Roehampton University
Annual Report and Financial Statements
31 July 2017



Company Registration Number 5161359 (England and Wales)

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Company Registration Number	5161359
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Chair of Council's Statement for the year ended 31 July 2017



The University of Roehampton is fortunate to have a beautiful campus and in 2016-17, we continued to make great progress in the development of new facilities to enhance the experience of those who study and work here. Over the past three years, we have built two new student residences and created a new world-class university library which was completed on time and within budget. These works were complemented by significant upgrades to teaching facilities and renovations of buildings across campus, with particular improvements to the School of Education and Department of Drama, Theatre and Performance.

The investment has been made possible due to our resilience in a challenging environment and our commitment to invest in our current and future students. The next year will see further improvements being made to teaching resources, including investment in the Department of Media, Culture and Language to ensure students studying here have access to first-rate technology and facilities.

The last year saw us invest not only in physical infrastructure, but also in our staff. In 2016-17 we completed an ambitious academic staff recruitment plan, to increase resources in those departments that have seen the largest growth in student numbers and to broaden and enhance our academic strength across all subjects.

The University recorded a 6.1% market share of competitors in the main cycle of undergraduate applications for 2016 entry, ahead of 6.0% target in our 2014-19 Strategic Plan. We also saw growth in student numbers with undergraduate enrolments up by 10%. This is particularly impressive when we consider the continuing demographic trend of fewer UK school leavers, increased competition from other universities and the ongoing impact of the vote by the UK to leave the European Union.

To help drive increases in applications, the University has made further enhancements in its recruitment and marketing activities, continued to develop new subject areas including Digital Media and we have launched a new brand identity. This provides Roehampton not only with a new logo, but also gives us an opportunity to improve awareness among prospective students, their parents and teachers of our key strengths. These include our inspiring teaching and world-class research, our rich heritage, and our commitment to providing all of our graduates, whoever they are, with the skills they need to succeed: confidence, adaptability and the capacity to work with people from all walks of life.

Career skills are now central to all of our academic programmes and we have a wide range of activities to help our students gain the networks and experience they need to do well, including a growing Career Mentoring Scheme. According to the most recent figures from the national survey of graduate employment, the Destinations of Leavers of Higher Education (DLHE) survey, 92.5% of Roehampton graduates are in work or study within six months after leaving us, above our Strategic Plan target of 90%. Over 71.3% of graduates are in professional-level jobs.

The University, working with the Roehampton Students' Union (RSU), is continuing to enhance the support we provide to students from all backgrounds. In 2016-17, the RSU launched a scheme to recruit second and third year students to support new students living off-campus. There has been a significant investment in improving facilities and support for our growing number of Muslim students. We have invested in mental health support services and the University has launched an attendance monitoring system, designed to identify students in need of support.

These are challenging times for all universities and I am pleased to say that Roehampton continues to show resilience, enhance its reputation and build upon its successes.

Sir David Bell, Chair of Council

Strategic Report for the year ended 31 July 2017

Introduction

Covering five years, the core aims of the University's Strategic Plan are to develop successful alumni, by recruiting and retaining high quality students from the UK and overseas, who gain excellent degree results, secure a good graduate job, leave highly satisfied with their University experience, and continue to have a positive and engaged relationship with the University after they graduate and to create and disseminate world-class knowledge and ideas.

Since 2014, the beginning of the Strategic Plan, the University has improved its performance against every strategic target, strengthening considerably its reputation for excellence in both teaching and research, while maintaining its commitment to widening participation, and building its financial resilience. During a period of radical change in UK Higher Education, Roehampton has demonstrated significant capacity to adapt to the new environment quickly and effectively, and to be innovative while maintaining high standards.

The report below provides a summary of the University's achievements in the 2016-17 financial year, including our performance against KPI's from the 2014-19 Strategic Plan. The report also identifies a number of challenges that will be addressed in 2017-18.

One of the most notable events during this report was a special honorary degree ceremony, hosted at the Royal Festival Hall on 15 May 2017 to celebrate the 175 anniversary of the University's oldest College. Over 2,100 alumni who had completed a Certificate of Education, a teaching qualification which was awarded until 1981, were awarded honorary degrees in recognition of the work required to gain this certificate and subsequent services to education. The University's Chancellor, Professor Dame Jacqueline Wilson presided at the ceremony and The Very Reverend Dr John Hall, Dean of Westminster and University Pro-Chancellor gave the address.



2,139 graduands seated for the ceremony at the Royal Festival Hall

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Campus investment programme

The University has made great progress towards its £100m campus investment programme, which has seen the opening of Chadwick Hall in 2015 and Elm Grove Hall in 2016, which includes student accommodation, a reception for the University, a centre for our student services and conferencing spaces.

In September 2017, we opened our new state-of-the-art University Library on-time and on budget. The new four storey building provides an inspirational space for learning, with facilities fit for the future. The new building, combined with extensive landscaping work and the adjacent Elm Grove Hall, has transformed the Digby Stuart College grounds and provides a welcoming new entrance for the University.

The library has: 1,200 study spaces, including a wider range of private study rooms for group work, contactless borrowing to make using the Library as efficient as possible, high-speed Wi-Fi throughout the building, an inspiring new café overlooking our campus and a range of facilities catering for all needs, such as accessible study booths, adjustable height desks and specialist software on all the PCs.

The building has been built to high energy standards, reflecting the University's commitment to environmental sustainability.



New University Library, September 2017

The University has continued to invest in social spaces across its campus. The Students' Union facilities have been significantly enhanced to accommodate the increased number of students resident on campus, through the addition of the newly refurbished Olive Garnet building and a new entrance for the main Union building in Lawrence. These improvements provide extensive new space for student societies and RSU activities. RoeActive gym has also been refurbished.

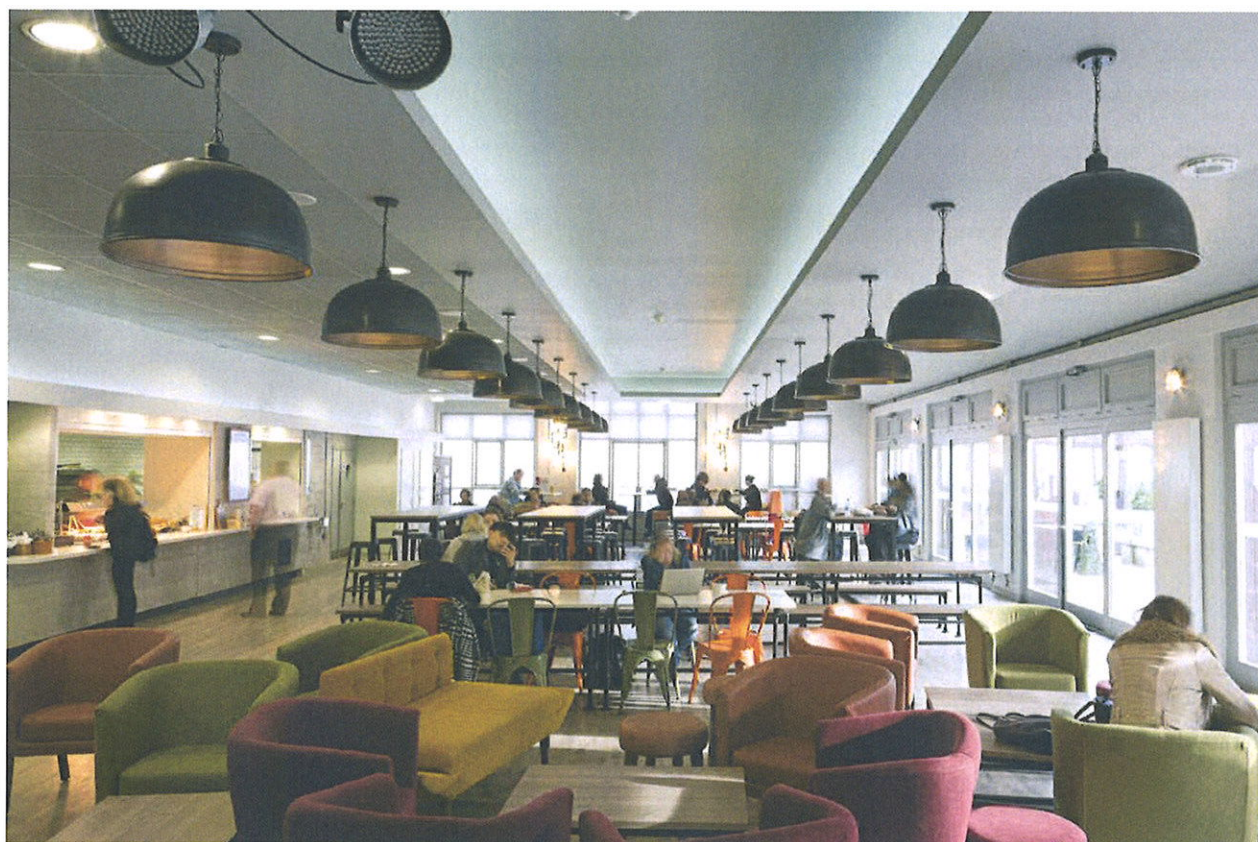
In 2016-17 work began to create a Union Square, linking Monte Hall and the Bar to the RSU building in Lawrence and create additional outside social space in the first instance. The second phase of this project will be to create various student facing social spaces on the ground floor of Lawrence and Grove House. This will be completed in December 2017.

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Over £460,000 was spent on a complete refurbishment of teaching facilities on Southlands College. Teaching rooms, corridors and stairwells were redecorated and re-carpeted, with new furniture installed and audio-visual equipment updated across the College. A new computer suite has also been opened to meet growing student demand.

The University has invested in improvements to the teaching theatre and student spaces for the Department of Drama, Theatre and Performance. The theatre has been enhanced with better lighting, flooring, furniture and equipment and a new student space has been created which can be used casually or for performance, study and tutorials and has a range of photography to showcase the recent student performances.

The last year also saw the opening of a newly renovated Digby Diner, which now features new furniture and a new stage for events and performances. The Diner also been reconfigured to allow the doors to open in warmer weather onto Digby Square, on which the expanded Hive Café sits. The Square is now a significant part of student life at the University, featuring regular events run by Growhampton, the Students' Union and Digby Stuart College.



Digby Diner, November 2016

Over £795,000 was also spent in 2016-17 on improvements to Whitelands, including work to The Sett bar which has been completely refurbished into a sports café, with brand new furniture, enhancing the range of leisure options available on the Whitelands site.

Learning and teaching

The University launched a number of new programmes and extended degrees in 2016-17 as well as a new centre for Foundation Studies. Programmes on campus included: MA Global Criminology, Graduate Diploma in Law and MA London's Theatre and Performance. A BSc in Computing Technologies and a BA in Theology and Practical Ministry were launched in collaboration with the University's partners, QA(HE) and Christ the Redeemer College. The University is also completing the validation process for a BA in Digital Media, the third major new subject area the University has launched since its Strategic Plan was created. Extended degrees in Biological Sciences, Nutrition & Health, Sport & Exercise Science, Zoology, Psychology, Sociology and Criminology were also launched.

Strategic Report for the year ended 31 July 2017

Throughout 2016-17, the University has continued to implement its 2014 Learning and Teaching Strategy across six broad areas:

Academic staffing

The University invested in the quality of teaching through new academic appointments and continuous professional development. As a result of our externally-accredited training programmes for new and established academic staff, the majority of academic colleagues have or are working towards professional recognition for their teaching. Over 98% of staff have a higher education teaching qualification. During the year, the Learning & Teaching office that delivers these Continuing Professional Development programmes successfully reaccredited the University's in-house programme with the Higher Education Academy. For 2017-18, while continuing to deliver teaching training programmes for academics, the focus of enhancement will shift to peer review and establishing teaching quality benchmarks.

Curriculum review

The curriculum review was launched in 2016 to ensure Roehampton programmes are high quality, attractive to, and meet the needs of, students and sustainable to deliver.

A central aim of the review is to ensure the University provides a curriculum that consistently challenges students intellectually, develops their leadership skills and provides other key graduate attributes that employers value, including adaptability and the ability to communicate effectively. Every one of the University's academic programmes is designed to ensure Roehampton students graduate with the skills to pursue a successful career.

Undergraduate programmes in the Business School were redesigned for 2016-17; followed by programmes across Education, Social Sciences, Life Sciences and English and Creative Writing, which were updated for the 2017-18 cohort of new students. The curriculum review continues and 2017-18 will see the review and revalidation of programmes in the departments of Dance, Drama, Humanities and Media, Culture and Languages.

Student experience

Since 2014, the University has sought to improve the student experience by taking coursework assessment and feedback online. Student feedback on this was very positive and has seen an improvement in student satisfaction on the timeliness of feedback. Overall student satisfaction in the National Student Survey (NSS) rose 1% in 2017 to 83%. However, other results from the NSS highlight two areas where improvement work is being focused.

The first is ensuring that the University consistently sets clear academic expectations around assessments and that feedback supports students to improve the quality of their work. The second is around academic advice and guidance. Having put in place a transparent staff workload model, new guidance in 2017 focuses on establishing clear benchmarks on academic guidance and maximising the resources the University puts into academic guidance for students.

Student engagement

In 2016-17, the University established a new senior Director of Student Engagement role to work closely with the Students' Union and academic departments. This role leads on a range of activity to promote the student voice, to ensure all our students, whatever their background, are heard and that students feel that their opinions influence the way the University delivers its teaching.

The University has redesigned how it surveys students and has put in place measures to strengthen the diversity of voices in its governance. 2017-18 will see a range of student engagement projects launched across departments supported by newly created learning and teaching student ambassador roles.

This work is complemented by the initiatives run by the Students' Union, such as mentoring for students living off-campus and those it jointly runs with the University, including Feedback Fortnight.

The University recently also appointed an Internal Communications Manager following a review in 2016-17 of internal communications. In 2017-18 a new Internal Communications Plan will be introduced, designed to raise awareness of

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academic support services among students and ensure communications from academic support departments are co-ordinated.

Retention

Alongside student satisfaction, supporting high levels of student retention is a priority for the University. The proportion of first degree students not continuing in higher education one year after enrolling at Roehampton was 10.2% for those registered in 2015-16, compared with 12.1% in the previous year. Last year, the University made a major investment in a new digital attendance monitoring system as the first step in a student data analytics project to use data on student engagement to promote student retention and achievement.

The new system went live at the start of 2016-17 and provided a stream of data to target the engagement of students at risk of dropping out. For 2017-18, a richer stream of data on student engagement will bring together attendance monitoring with data from the library, Moodle on-line learning platform and assessment submissions. This is the next step of a learner analytics project that will enable the University to provide a more personalised approach to the academic experience for our students.

Inclusive practice and positive outcomes for all

A second major learning environment investment in 2016-17 was lecture capture, which allows academics to record their lectures and publish recordings to their students via Moodle. Brought about as a result of the University's response to the needs of students with an impairment, the first year pilot has proved popular with staff and students and will be extended to more departments in 2017-18. Alongside this, the University continues to work to narrow the attainment gap for our black and minority ethnic (BAME) students. In our TEF submission, we demonstrated our success in increasing the proportion of BAME students with first or upper second degree classifications in large part as a result of a University project Re-imagining Attainment for All (RAFA) funded by HEFCE. This work continues with the award of further funding from HEFCE in 2017 for a second RAFA project with partner higher education providers in London. Inclusive practice and positive student outcomes for all remain top priorities for Roehampton to meet the needs of our increasingly diverse student population.

Roehampton Students' Union (RSU) won the NUS Diversity Award 2017 for efforts towards inclusivity, equality and diversity. With a majority BAME, and over two thirds female, student body, RSU ran a variety of initiatives aimed at empowering women and BAME students; specific liberation societies and campaigns (Black History Month, Gender & Sexual liberation etc) culminated in the BAME Leaders Conference 2016 and the Women's Leadership Conference 2017. These directly impacted on the number of students from disadvantaged backgrounds putting themselves forwards for leadership roles.

Creating successful graduates

Roehampton is focused on creating graduates who are able to thrive in a complex and rapidly-changing world. Our aim is that our students become the sort of graduate most valued by employers; a confident, critical thinker, adaptable, open to new ideas, able to work well with people from all walks of life, and with first-class communication skills. We are also committed to ensuring the student voice is central to shaping student experience.

Students played a vital role in shaping the academic learning environment at Roehampton in 2016-17. In particular, Student Senate provides a valuable forum for gaining detailed feedback on specific proposals aimed at enhancing aspects of the student experience. The University and our Students' Union now work together on numerous initiatives to ensure the student voice is heard, including Feedback Fortnight, which provides all students – undergraduates and postgraduates – with the opportunity to inform our decision-making and the way they are taught.

The last year saw significant improvements in the careers support provided to students. The Chancellor's Careers Award, an online career development programme using e-learning courses, written tutorials, video content and career related exercises, was launched in 2017. The programme includes online resources including a CV builder, aptitude tests and e-learning courses which develop business and management skills.

The Careers team was winner of the 2017 Abintegro Student Engagement Award for Developing Employability. This award was based on the Abintegro Employability Index report which analysed 1.1m employability activities from 112,000 students across 72 qualifying institutions in the UK. The University was awarded for its engagement with students and alumni to drive awareness of careers support following a dramatic increase in resources accessed online. The online portal and UR

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CareerLink complemented the careers support provided through individual advice and guidance, careers events, curriculum sessions, workshops and e-mentoring scheme. The Chancellor's Careers Award supported students in their journey to employment entering the competitive jobs market.

An alumni version of the UR CareerLink was launched to enable access to a wide range of careers resources and activities after graduation and provide a range of services and benefits that support alumni in their personal and professional lives and that encourages lifelong learning. This features CV and cover letter builders, interactive interview simulator, career assessments, e-learning courses, extensive job search facility and alumni can sign up to receive regular newsletters. Auto enrolment to the University's online careers portal, UR CareerLink, prior to the start of the academic year facilitated greater promotion of careers activity to all students across the University. There are now 12,000 students registered on the UR CareerLink site. The Chancellor's Careers Award incorporating new e-learning courses focused on development of skills and abilities launched in autumn with 131 students and 14 alumni commencing The Award.

The University is dedicated to promoting the Graduate Mentoring Scheme and especially encouraging alumni to mentor students and recent graduates. 'Mentoring roadshows' took place in the Spring term to encourage students to sign up to the Scheme. The Mentoring and Volunteering Co-ordinator prioritised matching students and mentors and in 2016-17, 78 mentors and students were matched and overall registrations to the site increased to 880.

The University understands the importance of expanding opportunities for paid work experience off-campus, including expanding the Roehampton Internship Scheme. In 2016-17, the Scheme exceeded the annual allocation of Santander part funded internships (45) by placing 56 students into internships.

Work placements, volunteering opportunities and paid work were offered to Sport Science and Coaching students (20+) through Sport Roehampton and Nuffield Health to support academic modules.

The University continued to focus on increasing student engagement with employability-focused activities, programmes and projects. Undergraduate and postgraduate students attended a range of events including the Volunteering Fair (November 2017), Frontrunner Leadership programme (January 2017), Education Careers Fair (January 2017), and Land That Job event (February 2017).

In 2016-17, 91 students (15% increase from 2015-16) from all disciplines attended the Frontrunner programme, organised in partnership with Common Purpose. Frontrunner is an intensive three-day leadership programme for university students to develop their employability, leadership skills and confidence. It gives students access to leaders and organisations in their city, so they can unlock the skills they need to succeed in their careers. Students met 30 external contributors and visit hosts from 17 organisations across London.

Three 'Work Ready Days' were hosted in May 2017 to provide an opportunity for students to find out where to look and how to apply for graduate jobs and internships and have their CVs checked.

Throughout 2016-17, the University engaged with a range of local, national and international organisations and employers in order to enhance Roehampton graduate employability and promote opportunities for volunteering and community service. Unitemps and Careers staff presented externally through the Wandsworth Chamber of Commerce, Le Bureau in Battersea, Santander Breakthrough Networking event in East Sheen, Focus on Success event in Croydon, Richmond Business & Retail Association (RBRA), London JobShow in Westfield, Employ Wandsworth, Wandsworth Jobcentre's Jobs Fair, Richmond Business Rugby Club, The FIRM (Forum for in-house recruitment managers), The Business Show and Twickenham Jobcentre's Jobs Fair in addition to meetings with SME providers supporting the Roehampton internship scheme.

The online networking and mentoring platform, Roehampton Connect, doubled the number of mentors offering advice and guidance, support with CVs, work shadowing and work experience. There were 195 active mentors from 48 sectors such as education, healthcare, financial services, non-profit organisations, consultancy, arts, museums and galleries. Since its launch, there have been 69 mentoring relationships in various stages (requested, current or completed).

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Research

The quality of research continues to grow in stature and influence and has an increasing impact nationally and internationally. Notable research projects included:

- Dr Caroline Oliver, from the Department of Social Sciences is part of a successful bid led by Utrecht city council to secure €2.87m from the EU Urban Innovations Actions (UIA) programme to develop the integration of asylum seekers into society. The Utrecht Refugee Launchpad is a three-year initiative which aims to develop a more inclusive approach to asylum seekers' reception, encouraging integration from day one through encouraging connections to be built in the local neighbourhood and equipping them with skills.
- Dr Lewis Halsey, Dr Louise Soanes and Dr Jonathan Skinner from the Department of Life Sciences are undertaking an EU-funded project to protect sea turtles at risk of extinction. The project works with Anguilla National Trust (ANT) and Anguilla's Department of Fisheries and Marine Resource. They are monitoring nesting populations, identifying the impact of illegal hunting, and working with local organisations and policymakers to protect the species. The work of the project has been featured in a number of media outlets, including the BBC.
- Dr Sabela Melchor-Couto from the Department of Media, Culture and Language is working with a European team on a €450,000 European Commission funded project to support and expand the use of technology in language teaching across Europe. Building upon Roehampton's expertise in interactive language learning and education, Dr Melchor-Couto is conducting research into the positive effects that telecollaboration can have for teachers and pupils, as they use the technology more in their classrooms.
- Professor Don MacRaild, an authority on Irish and English migration in modern history, is currently engaged in a prestigious Leverhulme funded project entitled 'The Irish and British famine, 1845–1850: comparing lives lost and lives saved'. The £235,454 project, is reappraising public memory of the Famine in Ireland, which is remembered for the huge losses sustained by the Irish population to starvation and migration, following successive crop failures in the 1840s. It does so by exploring how many lives could have been saved using the existing technology (administrative, medical, transport and other services) if the financial and ideological constraints that shackled famine relief had been removed on the one hand, and how many more lives might have been lost had the much-criticised British relief measures not been introduced on the other.
- Professor Garry Marvin is currently working on a project entitled 'Rising from the Depths: Utilising marine cultural heritage in East Africa to help develop sustainable social, economic and cultural benefits'. The project will help to establish marine cultural heritage as an important field of interdisciplinary research, creating opening opportunities for new scholarly enquiry, but more importantly to bring together and advance the preservation and development of this heritage for communities in East Africa. Marvin's other impact includes work with PhD student Melanie Ramaswamy in the Department of Life Sciences are supporting Ethiopian women to improve their livelihood through livestock holdings. The £2m project, funded by the Arts and Humanities Research Council (AHRC), will help East African communities better understand and benefit from marine cultural heritage.
- Marie-Pierre Moreau is Director of the Research in Inequalities, Societies and Education Research Centre. Research undertaken with funding from The Leadership Foundation, explored the demands on carers working in Higher Education and the ways in which they are inhibited in their careers. Proposals, being deployed in a number of universities and HR departments, who are seeking to improve their provision for academic carers.
- The Learning & Teaching Office is working on a £250,000 project, in partnership with other universities, to measure achievement of Black and Minority Ethnic (BAME) students in higher education. The project, which has received funding from national government, complements the significant body of work that the University and RSU does to support BAME student achievement.

Notable publications and research outputs in 2016-17 included:

- *Crime, Prisons and Viscous Culture: Adventures in Criminalized Identities*, by Finola Farrant, Principal Lecturer in Criminology. The development of music-structural cognition in the early years: a new study offering a perspective from zygonic theory, by Professor Adam Ockleford, Professor of Music.
- *Dickens, Reynolds and Mayhew on Wellington Street: The Print Culture of a Victorian Street*, by Mary L. Shannon, Senior Lecturer in English Literature.
- *Samuel Beckett and Cinema*, by Anthony Paraskeva, Senior Lecturer in English.
- *The Periodic Table*, by Professor Graham White, Professor of Drama.

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Contributions to policy and national debate by Roehampton staff included the following:

- Professor Jolanta Opacka-Juffry, Professor of Neuroscience in the Department of Life Sciences, has been at the forefront of research into 'legal highs'. Her research into the drug Benzofury, attracted widespread media commentary and has contributed to changes in UK policy, including the Psychoactive Substances Act 2016. Professor Opacka-Juffry's expertise in this area has been recognised by the Royal Society, who have paired her with a member of the Home Office, to ensure her research has ongoing impact.
- Through research into the role of body image in the perception of female leaders, Professor Sharon Mavin and Professor Carole Elliot, in the Business School, are working to improve gender diversity in leadership across a range of organisations and institutions. They have used their work to encourage board apprentice positions for women and highlight the need for diverse coaching practices which reflect the specific context for senior female leaders.
- Dr James Davies from the Department of Life Sciences is one of the country's leading experts on the prescription (and over-prescription) of psychiatric drugs. His research has identified that a quarter of a million people in the UK have been using Benzodiazepines for at least twelve times longer than the recommended period of two to four weeks. Davies also founded the Council for Evidence Based Psychiatry, and provides evidence to the All Party Parliamentary Group for Prescribed Drug Dependence. The research is already influencing public and policy discourse, and has the potential to translate into clinical practice.

Roehampton staff were also recognised for the quality of their work:

- Dr Aisha Gill, a criminologist in the Department of Social Sciences, has been awarded CBE in the 2017 Queen's Birthday Honours, in recognition of her contribution to understanding of honour-based violence, violence against women and other forms of gendered violence. Previously awarded an Impact Prize by the Economic and Social Research Council (ESRC), she is well-known for her research impact on policy and practice in the UK in particular. Most recently, Dr Gill's research has been utilised by the Hertfordshire Police and Crime Commissioner, who has pledged that vulnerable victims of so-called 'honour' based abuse in Hertfordshire including abuse, forced marriage and female genital mutilation (FGM), will receive more help from specialists at 'Beacon' centres from next year.

Research which focused on enriching culture included the following:

- Students from the Department of Dance worked with leading choreographer Akram Khan to create a new dance as part of the 2016 Big Dance Pledge. The Big Dance, which is supported by the Mayor of London, involves groups from around the world participating in an original dance. Both Akram Khan and leading musician Nitin Sawhney – who created the music for the piece – are Roehampton honorary graduates.
- Professor Adrian Heathfield is an internationally recognised author and curator, who was selected to curate the Taiwanese Pavilion at the 57th Venice Biennale. The exhibition celebrates the work of the US-Taiwanese artist Tehching Hsieh, and includes an installation documenting the year-long performance, when the artist punched a time clock every hour for 365 days with limited sleep. Heathfield explains this work as "a prescient commentary on the statelessness of migrants", which is of timely importance, reflecting the large numbers of internationally displaced migrants.
- Professor David Harsent, from the Department of English and Creative Writing, has composed "The Judas Passion" with Scottish composer Sally Beamish, a contemporary piece that revisits the life of Judas Iscariot. The work was performed in San Francisco by the Philharmonia Baroque Orchestra.
- Michael Witt, Professor of Cinema in the Department of Media, Culture & Language has discovered a heretofore forgotten 97-minute TV programme made by Godard for Swiss television in 1981. Making the film available to scholars and the public, Witt is celebrating forgotten cultural heritage, and safeguarding it for future generations. Professor Witt has previously curated a major retrospective of the work of Jean-Luc Godard at the world-famous BFI Southbank in March 2016. The season involved a complete retrospective of the internationally-renowned director's approximately 160 works, spanning six decades.

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Staffing and the staff experience

In 2016-17, the University ran its first Staff Engagement Survey. In the results, 93% of respondents felt their role made a contribution to the University and 89% recognised our values. In response to the survey, the University has established a cross-campus Health and Wellbeing Group, which has devised a new schedule of free and subsidised health and wellbeing activities which are now available for staff.

This year has also seen the launch a new staff induction process, designed to encourage new staff to interact with one another and to get an understanding of University processes and activities. The University has also expanded the range of benefits for staff, which includes interest-free loan to support international staff seeking UK residency.

The University has also invested significantly in academic staff appointments across its academic departments in order to strengthen further the quality of teaching and research undertaken.

Key Performance Indicators and Risk Analysis

The University's Strategic Plan 2014-19 aims to ensure that by 2019 we will be:

- in the top third of universities in the country by performance in the National Student Survey for overall experience and every aspect of course satisfaction
- at or above the sector average in our student retention rates
- considered as one of the best universities in the country to work for
- on course to be in the top third of institutions by the next Research Excellence Framework (expected 2020)

Key performance targets

To ensure we achieve these aims we are closely monitoring our progress against Key Performance Indicators (KPI's) for each of the Strategic Plan priority areas. Highlights of recent activity are listed below:

Recruiting High-Quality Students				
Indicator	Measure	Baseline 2012	Target 2019	2017
Portfolio	New subject areas launched	n/a	3 new subjects launched	Law, Accounting and Digital Media launched
Applications	Market share (competitor group)	5.7%	6.0%	6.3%
Student quality	Average tariff on entry	281	300	276

Helping Students to Achieve Their Potential				
Indicator	Measure	Baseline 2012	Target 2019	2017
Overall satisfaction	% satisfaction in the National Student Survey (NSS)	85%	88%	83%
Quality of teaching	% satisfaction in NSS	86%	89%	82%
Assessment and feedback	% satisfaction in NSS	71%	73%	67%
Continuation of students	% no longer in HE	10%	7%	10%

The University has an overall satisfaction score of 83%, compared with 84% in the sector. Our score has improved by one percentage point in this measure since last year whilst the sector has seen a decrease in this measure from 86% in 2016 to

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84% in 2017. There were some strong subject-level results (over 90%) notably in Anthropology, Media Studies, Nutrition and Theology & Religious Studies.

The latest non-continuation data shows an improvement in the last year. The proportion of first degree students not continuing in higher education one year after enrolling at Roehampton was 10.2% for those registered in 2015-16, compared with 12.1% in the previous year. New technologies such as the attendance monitoring system recognises students who regularly miss lectures and enable the University to offer extra support where it is needed. The University has also piloted 'lecture capture' which enables students to access lecture material online, making it easier to catch up when they have missed classes. Following its success, lecture capture will be rolled out to all departments in 2017-18.

The table below shows degree classifications achieved in 2016-17 compared with the previous two years.

Degree Classification	2014-15 %	2015-16 %	2016-17 %
First Class Honours	17.1	16.0	15.4
Second Class Honours (Upper Division)	53.4	52.2	53.2
Second Class Honours (Lower Division)	26.1	28.8	28.0
Third Class Honours	3.4	3.0	3.3

Supporting Staff

The University has developed an annual staff engagement survey to measure progress and ensure that staff satisfaction improves during the lifetime of the Strategic Plan. This was launched in October 2016.

Creating and Disseminating World-Class Ideas

Indicator	Measure	Baseline	Target 2019	2017
Research	Ranked in the top third of institutions by grade point average in the Research Excellence Framework (REF)	2008 Research Assessment Exercise (RAE) 2.2	2.5	2014 REF 2.8
	Value of successful research bids and grants	2013 £0.85m	£1.7m	2017 £1.4m

Helping Students to Achieve Their Potential

Indicator	Measure	Baseline 2012	Target 2019	2017
Employability	% of students in employment or further study according to DLHE statistics	88%	90%	92.5%
Graduate mentoring scheme	Number of students engaged with scheme	n/a	250	221
'Roehampton Friends'	Number of alumni actively engaged in activity, strong advocates of Roehampton	900	2,500	3,363

The most recent figures from the Destination of Leavers of Higher Education (DLHE), which measures whether graduates are in work or study six months after leaving the University, show an improvement of 4.5 percentage points on 2012, exceeding the 2019 target. Of those in work, 71.3% were in graduate level employment, a small decrease from the previous year's 72.7%.

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Creating a World Class Campus				
Indicator	Measure	Baseline 2012	Target 2019	2017
Learning resources	% satisfaction in NSS	81%	86%	81%
Organisation and management	% satisfaction in NSS	78%	80%	74%

Student satisfaction with learning resources has seen a fall of 1 percentage point on last year's result, compared to a 2% point decrease in the sector. The University is still 4 percentage points behind the sector in this measure.

Maintaining Financial Stability				
Indicator	Measure	Baseline 2013	Target 2019	2017
Financial stability	Liquidity	90 days	100 days	101 days
	Earnings before interest, taxes, depreciation and amortisation (EBITDA)	8.0%	10%	13.2%

The liquidity figure includes the drawdowns for the loan funding and expenditure for the capital programme.

Student satisfaction

The University has seen a small rise in 'overall satisfaction' in the survey, which is up from 82% in 2016 to 83% in 2017. However, in line with a number of other London universities, we have seen a decline in satisfaction regarding a number of other questions in the survey. Despite this, we have held our position in relation to the London universities, ranking 7 out of 25.

An action plan put in place by the Deputy Vice-Chancellor & Provost in 2015 is ongoing and has been adapted in response to the 2017 results. The plan includes continuing the work carried out in 2015-16 to improve the quality and availability of academic space, including specialist facilities and study spaces. Satisfaction with learning resources showed an improvement on 2015 and further investment will be made in 2017-18 to ensure this continues.

Academic departments will continue to share best practice and a new structure is being put in place to ensure a focus on addressing issues around assessment and feedback, programme management and associated communications.

Risk analysis

The University maintains a fully scored and prioritised High Level Risk Register, with each risk linked to one or more of the University's strategic objectives. The Financial Strategy Group (FSG) is responsible for the review of the High Level Risk Register on a regular basis throughout the academic year as set out in the risk management policy. During 2016-17, the High Level Risk Register was revised regularly by the Financial Strategy Group and presented to Audit Committee meetings and to subsequent Council meetings.

The University has promoted greater involvement at academic and support department level in the risk management process to ensure that risks are identified and managed at the appropriate level within the organisation. For academic departments, the Deputy Provost Academic Development maintains a risk register using the University-wide risk register template and consults the academic Departmental Heads during this process.

The Director/Head of each administrative support department is responsible for identifying and managing the risks specific to their areas in accordance with the risk policy. During the 2016-17 department business planning process, they were asked to consider risk by providing an up-to-date risk register. Members of FSG were able to consider this risk when updating the High-Level Risk Register.

Strategic Report for the year ended 31 July 2017

Both make use of the University's risk register to identify core areas of work needed to be undertaken to ensure adequate and effective risk management. Departments map out their planned actions in relation to each of these key areas of work. This enables the University to maintain a greater level of control in relation to risk and to be more certain about its future direction and, crucially, the extent to which its mission can be achieved.

Top priority high-level risks

As of 31 July 2017, the University had identified three risks with the highest priority:

- changes in Government policy on future funding or places
- the cost of supporting the pension schemes
- British de-accession from the EU

Changes in Government policy on future funding or places

In order to mitigate this risk, the Vice-Chancellor and senior staff maintain the University's influence in sector-level discussions on emerging policy by engaging in a number of activities, including the Vice-Chancellor's continued membership of the UUK Board, which engages with senior Government officials. The University also undertakes regular financial forecasting and scenario planning to build resilience.

The cost of supporting the pension schemes

The University has staff in the Teachers' Pension Scheme (TPS), the London Pensions Fund Authority (LPFA – part of the Local Government Pensions Scheme) and the Universities Superannuation Scheme (USS). There is a significant financial risk to supporting these pension schemes. In order to monitor this risk, the University has created a Pensions Working Group (PWG) chaired by the PVC and Director of Finance. The Group is responsible for:

- closely monitoring developments in the three main schemes
- monitoring auto-enrolment arrangements to make sure the University remains compliant
- encouraging participation in the LPFA Employers Forum to ensure that its interests are aired and to help them better understand the sector
- instructing external advisors to help with the process of negotiating a further settlement with the LPFA
- ensuring the University's budget includes adequate provision to support the costs of the pension schemes during the budget setting process

Due to a decreased level of likelihood that the risk will occur it was decided that this risk should become a medium level risk for 2017-18 and the wording of the risk name should change to "Maintaining the pension scheme has a negative impact on delivering excellent student services".

British de-accession from the European Union

The decision to leave the EU following the referendum in 2016 has caused a significant uncertainty. The University implemented an Action Plan in October 2016, outlining actions to mitigate any potential negative impacts from the UK leaving the EU. For example, support and advice was provided for current EU national staff throughout 2016 and the University has increased EU student recruitment and marketing activities.

University Responsibility

Outreach and participation

The University is committed to widening participation and ensuring fair access to Higher Education. With a strong history of attracting students from a wide range of social and cultural traditions, Roehampton continues to recruit large numbers of students from diverse backgrounds and under-represented groups and is committed to their success as evidenced by our excellent degree classifications and employment outcomes. The University is committed to consistently out-performing the national average on a range of indicators:

Strategic Report for the year ended 31 July 2017

- ethnicity and state school attendance
- non-continuation rate
- graduate employment rates

According to the latest HESA data, for 2015-16 entrants:

- 96.2% of young, full-time first-degree entrants to Roehampton came from state schools and colleges, substantially above the national average of 89.9% and our benchmark of 95.3%
- Roehampton has more than twice the average proportion of BAME students; 52.4% of students who declare their ethnicity are from BAME backgrounds, compared to the national average of 23%
- 64.6% of the undergraduate first-year intake qualified for a maintenance grant (having a household income below £25,000)

Additionally, 17.3% of full-time first-degree 2016-17 entrants were mature students, with the majority having no previous experience of higher education.

Roehampton works with its partners on a variety of outreach activities. For the 2016-17 academic year these included taster workshops, personal statement workshops, student life presentations, information about studying abroad, attendance at Higher Education fairs. Other initiatives included:

- COMPASS (the University of Roehampton Compact Scheme). The scheme aims to help students to develop the skills, knowledge and confidence to progress to higher education. Over one thousand year 12 and 13 students registered for the scheme in 2016-17.
- The University continued to work collaboratively through AimHigher London South (AHLS). As part of the AHLS network collaboration with Linking London and AccessHE, Roehampton is supporting the enhanced provision of impartial information, advice and guidance across London, to close the gaps and improve the flow of information to schools. In 2016-17 Roehampton was involved in projects targeting care leavers and young people in care as well as parents who have limited or no experience of HE. Through AHLS the University also engaged with the new NCOP programme which launched during the 2016-17 academic year.
- In conjunction with Putney High School, the 'Cool to be Clever' programme was launched in July 2015. The programme targets approximately 50 year 4 gifted and talented children from Wandsworth primary schools who, if they went to university, would be the first in their family to do so. The aim, by the end of the 3-year project, is that the children's aspirations will have been raised, parents will have confidence in university as a realistic option for their children, and the attainment levels of these children will have improved.
- As part of its 175th Anniversary celebrations, Roehampton launched Class of 2020 in partnership with BT. The programme began in October 2016 and aims to enhance the ambitions of 175 young women through the power of education. Four events have been held in the 2016-17 year.
- Following a successful bid last year, Roehampton began delivery of phase 4 of the Sutton Trust's Pathways to Law programme, a two-year legal access programme which provides students with the information, advice and guidance needed to succeed in a career in law. Delivery began for two cohorts of students, in years 10 and 12.
- The University also worked with the Transformation Trust on two widening access programmes entitled Junior University (supported by *Which?* University) and Powering Transformation (supported by Dell). Both of these programmes worked with local schools with higher than normal levels of disadvantaged children. Junior University paired undergraduate students with schools in the local area to deliver interactive projects on their subject areas, raising confidence and aspirations amongst the young people. Powering Transformation offered over 200 children access to new computer equipment where they learnt new skills and how to use technology safely.

Community engagement

In 2016-17 we have continued our outward and public-facing engagement with the local community and businesses. Key projects include:

- Building upon our relationships with almost 400 schools through our School of Education, through which we remain one of the largest providers of teacher education in the country, with a growing School Direct network.
- Continuing Roehampton's support for local arts and culture, including an expanded partnership with Barnes Children's Literature Festival with new student work opportunities; a new strand to the engagement with Battersea Arts Centre, to

Strategic Report for the year ended 31 July 2017

include an accredited module for students in the Department of English and Creative Writing; continued partnership with Newsquest, which includes sponsorship by Roehampton of the Wandsworth Guardian Young Supporters Scheme and internship opportunity for Roehampton students and an expanded collaboration with Wimbledon Bookfest, including a new Robert Graves Prize for poetry. Discussions with other arts organisations in west London are ongoing and are likely to see this range of partners grow in 2017-18.

- Partnership, for the second year, with the Booker Prize Foundation to distribute 3,500 copies of a contemporary fictional novel as part of the RoeReads initiative. This year's book was *We Are All Completely Beside Ourselves* by Karen Joy Fowler, who was nominated for the Man Booker Prize in 2014. Copies were given out across campus for free, and staff and students attended a question and answer session about the book with the author. A series of events, which includes Growhampton's Live at the Hive, were planned in the lead up to the session.
- A thriving calendar of events open to the public.
- Ongoing range of volunteering and sustainability initiatives through our Students' Union, including the Growhampton project.

Equality and diversity

The promotion of equality, diversity, mutual respect and understanding are part of the University's core values, and its commitment to implementing these values is evidenced in its day-to-day operations and is set out in its Strategic Plan 2014-2019.

The Equality and Diversity Committee (EDC) is responsible for the development of the University's equality and diversity strategy and for ensuring that the University has appropriate policies and procedures in place to meet its legal obligations. Over the last year, EDC, together with other stakeholders across the University, pursued a range of equality and diversity initiatives and activities including:

Publication of the Annual Equality Report and progression of Equality Objectives

EDC published the University's Annual Report which demonstrates how the University is meeting the aims of the Equality Duty and how it is progressing its Equality Objectives.

Review and revision of policies and procedures

During 2016-17 the focus was on the review and revision of the University's Equality Objectives which had last been set in 2012. Revised Equality Objectives were approved by Senate and Council as the University's priority aims for progressing its equality agenda over the next four year period. The Equality Objectives will be supported by an Action Plan which will be regularly reviewed.

Provision of equality and diversity training and equality awareness-raising

Equality awareness training for all members of staff is mandatory and completion of awareness training embedded into the revised appraisal process for academic staff.

Additional mandatory training has been added to the HR induction for new staff – Disability and Mental Health Awareness – and is being delivered twice a year. A series of workshops was offered over a two week period at the end of the academic year to raise awareness of disability issues, learning differences and inclusive practice in learning & teaching and service provision. Audio capture of all workshops has been made available for all staff online, along with relevant resources to support further development of good practice.

A number of training events were offered in 2016 including workshops on: diversity, dignity and respect and building inclusion into Teaching and Learning. The Students' Union also held awareness and action campaigns and events including: Black History Month, International women's day, 'Let's Stop Homophobia, Sexism, Racism, Sexual Harassment, Anti-Religion, Labelling and Ableism' which aimed to raise awareness of heightened issues but also to challenge discourses and stigmas in our community. The University continues to develop in areas of equality and diversity. This year the University's LGBT+ group, UR Pride, hosted a number of well-attended social events to celebrate Roehampton's LGBT community. In addition, the University entered into Stonewall's Workplace Equality Index, which is a benchmarking tool, used by institutions to improve

Strategic Report for the year ended 31 July 2017

LGBT equality. As part of the Index members of staff are asked to complete a survey which will be used to inform how the University continues to improve in this area.

Advancement of equality through student support and outreach

The University's Disability Service provides support and advice to students with specific learning difficulties and disabilities to enable them to complete their programmes of studies. Support offered includes: one-to-one appointments and drop in sessions; assistance in applying for funding and accessing equipment; note-taking services, campus and library support, mentoring and specialist tuition; screening and diagnostic assessment; and digitisation services. Specialist staff advise on reasonable adjustments and support colleagues to implement these effectively. DDS also provides awareness training and works collaboratively to support inclusion of disabled students in all aspects of University life.

The University's Learning, Teaching & Quality Committee continues to lead on how best to support students with disabilities and learning difficulties following the announcement of changes to the Disabled Students' Allowance, and a series of disability related workshops for staff has been run by the University's Disability Service.

Research by the Learning and Teaching Office on the achievement of black and minority ethnic students informed the externally-accredited higher education teaching training that is available to all staff – and which all new staff without an HE qualification have to attend.

The University continues to encourage applications from groups under-represented within the University and guarantees an interview to all job applicants declaring a disability who meet the minimum selection criteria. The University has gained membership of Athena Swan, demonstrating its commitment to advancing women's academic careers in STEMM (Science, Technology, Engineering, Mathematics and Medicine).

The University reviewed its maternity pay provision and significantly increased pay provision for staff. Staff will now receive the equivalent of 18 weeks at 100% of their salary and 8 weeks at 50% of their salary (inclusive of Statutory Maternity Pay).

We continue to undertake equality monitoring to highlight any inequalities, investigate their underlying causes and identify actions that can be taken to remove any unfairness or disadvantage. During the last year, the University also commenced use of an eRecruitment system which captures data on protected characteristics. It is anticipated that this will facilitate greater understanding, analysis and monitoring of the University's workforce. The University continued to benchmark against approximately 80 other higher education institutions through the DLA Workforce Performance Indicators Questionnaire submitted annually.

Modern slavery and human trafficking

The University supports the UK government's objectives to eradicate modern slavery and human trafficking and continues to take action to promote ethical business practices and policies to protect workers from being abused and exploited in its business and its supply chain. The University has published a Slavery and Human Trafficking Statement on its website pursuant to Section 54 of the Modern Slavery Act 2015 which sets out the steps taken by the University during the year ending 31 July 2017 to ensure that slavery and human trafficking are not taking place in its supply chains or in any part of its business.

Financial Review

The University has applied the accounting requirements as set out in Financial Reporting Standard (FRS) 102.

Strategy for sustainability

The primary purpose of the University's Financial Strategy is to ensure that the University remains financially viable and that long-term success and sustainability are achieved in line with the 2025 goals. The current Financial Strategy contains a number of targets to be achieved within the life of the strategy; one of these targets is net liquidity of 100 days. As at 31 July 2017, net liquidity days stood at 101 days.

Strategic Report for the year ended 31 July 2017

The progress against all targets in the University's Financial Strategy is provided in the table below:

Indicator	Measure	July 2016	July 2017
Staffing	Staff costs as a % of Income	51.5%	51.4%
Liquidity	Net liquidity days	69	101
Historical cost surplus or deficit	Historical cost surplus or deficit as a % of income	8.3%	3.9%
Net cash flow from operating activities	Ratio of total net cash inflow from operating activities to total income	13.1%	17.2%
Discretionary reserves	Reserves as a % of income (excluding pension provision)	70.5%	68.0%
Earnings before interest, taxes, depreciation and amortisation (EBITDA)	EBITDA as % of turnover	15.8%	13.2%

Financial highlights for the year

The University achieved a consolidated surplus for 2016-17 of £4.6m. This compares with a surplus of £8.8m in the previous financial year. The total of the comprehensive income which includes the actuarial gains/losses totalled £10.8m compared with -£7.0m in 2015-16.

The income for 2016-17 increased by £12.3m (11.7%) to £117.7m. Income from Funding Council grants increased by £0.4m (3.6%), due to an increase in HEFCE Higher Education Innovation Fund and a new grant from the HEFCE Catalyst fund to support an investigation into barriers to student success. Tuition fee income increased by £11.7m (16.3%) and Income from full-time Home/EU students rose by £11.6m (18.9%) from £61.2m to £72.8m. The headline fee for Undergraduates was £9,000. The additional fees are as a result of an increase in the 2016-17 student intake and additional students recruited via the University's collaboration with QA Limited. In contrast, income from full-time international students reduced by £0.3m (-3.9%) to £6.6m. Part-time students saw an increase from £4.4m to £4.7m, this is mainly as a result of an increase in study abroad activity.

Income from research grants and contracts reduced by £0.2m (10.8%) to £1.4m. Included within the 2016-17 total is a reduction of £0.47m as a result of a provision being created for a potential repayment for two research grants. Other Operating Income increased by £0.7m (3.3%), due mainly to the additional student accommodation in Elm Grove Hall and continued additional success with partnerships.

Staff costs of £60.5m represent the most significant item of expenditure. Total staff costs increased by £6.1m. This figure also includes pension scheme adjustment costs for the London Government Pension Scheme (LGPS) (FRS 102 post-employment benefits) of £1.4m (2016: £0.8m) and restructuring costs of £1.6m (2016: £0.9m). The cost of living increase in 2016-17 comprised a 1.1% increase on basic pay.

In 2016-17 other operating expenses increased by £7.3m. The increase in expenditure resulted from payments to our external partner for the delivery of our courses, which also resulted in an increase in income.

Interest Payable has increased to £5.4m. Included in this total is an additional £0.9m in loan interest as a result of drawing down all of the £75.0m Lloyds bank loan. Also included in this total is an additional £0.7m which is the FRS 102 post-employment benefits interest adjustment.

Strategic Report for the year ended 31 July 2017

Balance sheet

Tangible fixed assets total £217.0m; this figure includes assets in the course of construction cost of £36.0m (for the construction of the new Library). Additional fixed assets in the year total £22.2m and this is mostly attributable to the new Library.

The total comprehensive income for the year includes an actuarial gain of £6.2m in 2016-17 compared with an actuarial loss in 2015-16 of £15.8m. This is reflected as a reduction in Pension fund liability of £2.6m, primarily due to an increase in return on assets held with the LGPS and a corresponding slight decrease in the liability. In the 2016-17 valuation there have been changes in the assumptions around demographics and the discount rates have increased from 2.6% at 31 July 2016 to 2.7% at 31 July 2017.

Investments

The University predominantly uses a cash management service to manage its treasury activity. All surplus funds are invested for a maximum period to improve return. In June 2016, the University agreed an investment policy to ensure that funds are invested under an ethical policy to maximise returns and minimise risks within appropriate investments. This policy is regularly reviewed by the Investments Sub-Committee of the Finance and Estates Committee. In order to promote best practice the University has formed an Investment Sub-Committee to be responsible for monitoring and assessing all University investments. The Dove Bowerman and the Gerhard Weiler endowment funds are invested directly with investment fund companies; these funds had a value as at 31 July 2017 of £351,420 and £65,338 respectively.

Post balance sheet events

Post balance sheet events may have a significant effect on the values shown in the accounts, and occur after the balance sheet date but prior to the date on which the accounts are approved by Council. The Council has no post balance sheet events to report.

Approved by and signed on behalf of the Council



Stephen Ludlow

Director of the University and Vice-Chair of Finance and Estates Committee

Date: 27 November 2017

Statement of Public Benefit for the year ended 31 July 2017

Roehampton University is an exempt charity under the terms of the Charities Act 2011. In preparing this statement of public benefit, the governors as Trustees of the University have had regard to the Charity Commission's guidance on the reporting of public benefit and its supplementary public benefit guidance on the advancement of education.

Object, vision and values

The University's object, vision and values reflect the institution's commitment to public benefit. The object is set out in Article 3.1, which provides that:

The object of the University shall be the establishment, conduct and development of a university for the advancement of higher and further education and as an institution for teaching and research.

Our vision is that we are committed to ensuring that all of our students, regardless of their background, fulfil their potential. They become the kind of graduate that employers value: a confident, critical thinker; adaptable; able to work well with people from all walks of life and with an ongoing passion for learning.

The institution's core values are embedded within the University's Strategic Plan, which illustrates clearly the University's commitment to public benefit:

- We provide a personal learning experience, helping our students grow as individuals and become responsible citizens and leaders.
- We are focused on creating new knowledge and ideas that help us to understand our world and make it a better place.
- Our Student Partnership offers our students a say in how we run the University. We provide a wide range of opportunities for them to get involved, through volunteering, playing sport, music, or joining one of our many active student societies.
- We have a proud history stretching back 175 years through our four Colleges. Our history informs our ethos, built on community and partnership.

As outlined in our Strategic Report, the University is focused on working with our students, staff and the local community to achieve our vision.

Members of Council Report for the year ended 31 July 2017

Council and Committee Membership

Members of Council present this report and the financial statements for the year ended 31 July 2017. The names of the current members of Council and those who served during the year in question are listed below. All held office throughout the year unless otherwise indicated.

Members of Council and Directors	Sir David Bell – Chair Robert Alexander (until 30 November 2016) Sister Lorna Brockett Nicholas Brookes – (Vice-Chair) Jonathan Carter John Constantine Janet Cooper OBE Dr Ann David Roger Dawe CB, OBE Clare Delmar (until 9 March 2017) Sister Christine Edwards (from 26 June 2017) Noel Flannery Dennis Hone CBE (from 11 May 2017) Rev Margaret Jones Stephen Ludlow Rev James McKinney Mark Neale CB Brian Newey Dr Laura Peters Professor Paul O'Prey CBE (<i>ex officio</i>) Jack Wilcock (<i>ex officio</i>)	Audit Committee	Noel Flannery – Chair John Constantine Roger Dawe CB, OBE Brian Newey Sheena Pindoria (from 1 February 2017) Kevin Thomas (from 1 February 2017)
Company Secretary and Clerk to the Council	Andrew Skinner	Remuneration Committee	Sir David Bell – Chair (<i>ex officio</i>) Nicholas Brookes Janet Cooper OBE Roger Dawe CB, OBE Professor Paul O'Prey CBE (<i>ex officio</i>)
Finance & Estates Committee	Nicholas Brookes – Chair Robert Alexander (until 30 November 2016) Mark Allen Clare Delmar (until 9 March 2017) Robert Erskine Paul Fothergill Dennis Hone CBE Stephen Ludlow (Vice-Chair) Mark Neale Professor Paul O'Prey CBE (<i>ex officio</i>) Jack Wilcock (<i>ex officio</i> , from 4 July 2016)	Health & Safety Committee	John Constantine – Chair Reggie Blennerhassett (<i>ex officio</i>) Joanna Brooks (<i>ex officio</i>) Jackie Brown (<i>ex officio</i>) Dr Patrick Brady (UCU) Jonathan Carter Simon Dorman (<i>ex officio</i>) Dr Stephen Driver (<i>ex officio</i>) Rev Mark Garner (<i>ex officio</i>) Irene Gerlach (GMB) Paul MacCourt (<i>ex officio</i>) Andrew Skinner Dr Christopher Stephens (<i>ex officio</i>) Jack Wilcock (<i>ex officio</i>)
		Nominations & Governance Committee	Sir David Bell – Chair (<i>ex officio</i>) Reggie Blennerhassett Nicholas Brookes Roger Dawe Professor Paul O'Prey CBE (<i>ex officio</i>) Jack Wilcock (<i>ex officio</i> , from 4 July 2016)

Members of Council Report for the year ended 31 July 2017

Corporate Governance

Legal status

Roehampton University was incorporated as a Company Limited by Guarantee on 23 June 2004 and commenced trading on 1 August 2004. The University is an exempt charity for the purposes of the Charities Act 2011. In 2011, the University adopted the trading name University of Roehampton. The University's legal name remains Roehampton University.

The University is composed of four constituent Colleges, Froebel, Digby Stuart, Southlands and Whitelands, each of which has a Providing Body that owns the land on which the respective College is located. The University has long-term leases and associated management agreements with Froebel, Digby Stuart and Southlands Colleges. The University's relationship with Whitelands College is governed by a 2012 Deed of Adherence, which sets out the terms on which the College is and shall continue to be a part of the University, and by a 2012 seven-year rolling Licence and Management Agreement, which sets out the terms on which the University occupies and manages the College's buildings.

Statement of Corporate Governance

The latest HE Governance Code was published by the Committee of University Chairs (CUC) (the "HE Code") in 2014. The HE Code comprises a series of seven primary elements supported by: "must" statements prescribing essential components within each element; "should" statements that illustrate activities that would normally achieve the "must" statements; and "could" statements outlining examples of positive governance practices.

The HE Code states that reporting on its adoption is a valuable source of assurance to stakeholders who need to have confidence in the governance arrangements of organisations within the sector. It further states that the primary elements are the hallmarks of effective governing bodies operating in the UK HE sector and 'apply or explain' means that in order to report that an institution has applied the HE Code a governing body needs to:

- be confident that it has in place all of the primary elements. In order to do so it will be necessary for a governing body to meet or exceed the requirements of the supporting 'must' statements that prescribe essential components within the element; or
- explain where it considers a whole primary element or supporting 'must' statements inappropriate. In such cases the rationale should be clearly noted and the alternative arrangements summarised.

It was reported last year that the University's governance structures are already largely in line with the good practice outlined by the HE Code. The University's Nominations & Governance Committee have monitored the recommendations of an audit of the University's governance by the Internal Auditors, which identified three areas of potential improvement in order to achieve full compliance with all of the "must" statements.

The current status of the Action Plan to address the areas for improvement is outlined below.

Academic Effectiveness

Recommendation: to establish an academic effectiveness review process covering Senate and its committees.

Status: the University Secretary has established a working group to determine parameters for a Senate Effectiveness Review, and it is intended to take this forward in the coming months.

Council Members' induction and training

Recommendation: the University Secretariat should consider the quality, frequency, completeness and timeliness of information provided to Council members during the academic year, and training and development as part of a review of Council members' induction processes.

Status: the University Secretariat engaged the services of the Leadership Foundation for Higher Education (LFHE) to review its induction processes. A revised induction programme was recommended to include: an introduction to the University's governance structure including the challenges faced by Council; overview of the strategic plan and associated KPI's; overview of national HE governance context; introduction to learning, teaching and the student experience.

Members of Council Report for the year ended 31 July 2017

The revised Induction programme was given to three new governors in the autumn term 2016, with a Leadership Foundation facilitator. The feedback from the new governors was very positive, and the University will run the programme (or appropriate elements of it) internally for other new governors as and when they join the University Council.

Council and Committee membership

Recommendation: To increase diversity of Council and Committee membership by using more focused recruitment advertising, to encourage diversity in gender and ethnicity within appropriate skills requirements (also being considered in the light of retiring members).

Status: The university has used the volunteer website 'Reach?' successfully this year to help recruit external members to the Audit Committee with diverse backgrounds. The Nominations and Governance Committee has also considered, and is initiating, a strategy to ensure that diversity is an aim when recruiting in the next few years, when several current members will retire after completing their terms. The University is also encouraging the Providing Bodies to ensure they consider diversity when they nominate Council members to the University.

Apart from points noted above, the University considers it has complied with the HE Code throughout the year.

HEFCE Assurance Review

A HEFCE Assurance Review was undertaken in January 2016, the aim of which was to examine how the institution exercises accountability for the public funding which it receives. HEFCE's overall conclusion was that they "are able to place reliance on the accountability information provided". The report highlighted a number of examples of good practice and identified the following actions to be taken in order to achieve best practice:

- when disclosing the value of expenses paid to trustees, to disclose also the number of trustees in receipt of expenses;
- to submit the annual assurance return to the governing body prior to signature in order to enable clear authorisation of the signature of Part 2 on behalf of all trustees;
- approval of future TRAC (T) returns by the Vice-Chancellor rather than the Pro Vice-Chancellor & Director of Finance;
- to undertake a governing body effectiveness review, at the earliest opportunity.

The University has complied with the first three of these recommendations. In relation to the last noted above, the University is committed to exhibiting best practice in all aspects of corporate governance and is intending to conduct an internal review of the effectiveness of its governing body in 2017-18 before undertaking an independent review in 2018-19 to complement the last independent review which was conducted in 2011.

Statement of responsibilities of Members of Council

The members of the Council, who are also the directors of the University for the purposes of company law are responsible for preparing the strategic report, the annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the members of the Council to prepare financial statements for each financial year. Under that law the members of the Council have elected to prepare the group and University financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law, the members of the Council must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the University and of the surplus of income over expenditure of the group and University for that period.

In preparing these financial statements, the members of the Council are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and accounting estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the University will continue in operation.

Members of Council Report for the year ended 31 July 2017

The members of the Council are also required to give a report, which includes the legal and administrative status of the University. The members of the Council are responsible for keeping adequate accounting records that are sufficient to show and explain the University's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006, its Articles of Association, the Accounts Direction as issued by the Higher Education Funding Council for England (HEFCE) and the Statement of Recommended Practice: Accounting for Further and Higher Education. They are also responsible for safeguarding the assets of the University and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Council are responsible for ensuring that the funds from HEFCE and the National College for Teaching and Leadership (NCTL) are used only in accordance with the HEFCE Memorandum of Assurance and Accountability, and any other conditions that the Funding Council may prescribe from time to time. Members of the Council must ensure there are appropriate financial and management controls in place in order to safeguard public and other funds and to ensure they are used properly. In addition, members of the Council are responsible for securing economical, efficient and effective management of the University's resources and expenditure, so that the benefits that should be derived from the application of public funds by the Funding Council are not put at risk.

Financial statements are published on the University's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the University's website is the responsibility of the members of Council. Their responsibility also extends to the ongoing integrity of the financial statements contained therein.

Disclosure of information to Auditors

At the date of making this report, Council confirms that:

- so far as each Member of Council is aware, there is no relevant information needed by the University's auditors in connection with preparing their report of which the University's auditors are unaware
- each Member of Council has taken all the steps that he/she ought to have taken as a Member of Council in order to make himself/herself aware of any relevant information needed by the University's auditors in connection with preparing their report and to establish that the University's auditors are aware of that information

Statement of the University's Structure of Corporate Governance

The University's governing body is the Council which determines the ongoing strategic direction of the University. It approves major developments and is provided with regular and timely information on the overall financial performance of the University together with other information such as performance against funding targets, proposed capital expenditure, risk management, legal compliance, quality assurance, and personnel-related and Health & Safety matters.

The Council is composed of up to 20 members:

- Up to 15 independent members, one of whom shall normally have experience of working at a senior level in higher education, and eight of whom are nominated by the College Providing Bodies or equivalent
- An elected representative of academic staff
- An elected representative of academic support staff
- One member nominated by the University Senate
- The Vice-Chancellor
- The President of the Students' Union

Appointments to Council are a matter for the Council as a whole to determine. There is a majority of independent members on the Council. Members of Council are appointed for a term of office not exceeding three years and are eligible to serve up to three consecutive three-year terms. Exceptionally, the Chair and Vice-chair may serve a final two-year term.

Council normally meets four times each year. It has six standing committees: Audit Committee, Employment Committee, Finance & Estates Committee, Health & Safety Committee, Nominations & Governance Committee, and Remuneration Committee. Council committees are formally constituted with terms of reference and composition set out in the University

Members of Council Report for the year ended 31 July 2017

Regulations. All committees include lay members of Council and most committees also include external members with expertise in the committee's subject area. In addition, the Joint Honorary Awards Committee is a joint committee of Council and Senate.

The Audit Committee oversees an ongoing programme for reviewing the effectiveness of the University's system of internal control. It is responsible for meeting with the internal and external auditors, and reviews and discusses reports issued. The auditors have access to the Committee for independent discussion. The Committee also receives and considers reports to and from HEFCE as they affect the University's business, and monitors adherence to relevant regulatory requirements.

The Finance & Estates Committee oversees the management and development of University property, in conjunction with the Providing Bodies of the constituent Colleges and on behalf of the University in accordance with the University's Strategic Plan and Campus Strategy. It also recommends to Council the University's annual revenue and capital budgets and receives updated forecasts during the course of the year. It also monitors investment and financing relating to capital developments.

The Health & Safety Committee has responsibility for ensuring the University's compliance with health and safety legislation, and for overseeing the management of health and safety.

The Joint Honorary Awards Committee considers and recommends candidates for the award of the Honorary Degrees and Fellowships of the University.

The Nominations & Governance Committee advises Council on the discharge of its responsibilities in relation to appointments to Council and to its standing committees, and is also responsible for reviewing the effectiveness of governance and for ensuring an appropriate balance of skills, experience and knowledge on Council and its Committees. The Committee has authority to make appointments to Council committees but the appointment of Members of Council and of Chairs of all Council committees is the responsibility of Council.

The Remuneration Committee determines the remuneration and benefits of senior post-holders and the Vice-Chancellor, save for the initial terms and conditions for the Vice-Chancellor, which are established by Council. The Vice-Chancellor is not present at Committee meetings when his remuneration is discussed.

In addition, the Clerk to the Council is responsible to the Council for ensuring that all applicable procedures and regulations are complied with, and maintains a register of financial and personal interests of the Members of Council. All members of Committees of Council are able to take independent professional advice in furtherance of their duties at the University's expense and have access to the Clerk to the Council.

Internal Control

As the governing body of the University, the Council is ultimately responsible for the University's system of internal control and for reviewing its effectiveness in the achievement of its policies, aims and objectives.

The system of internal control is designed to manage rather than eliminate the risk of failure to achieve policies, aims and objectives. It can therefore provide reasonable but not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of University policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The Council has delegated to the Vice-Chancellor the day-to-day responsibility for maintaining a sound system of internal control that supports the achievement of the University's policies, aims and objectives, whilst safeguarding the public funds and assets for which he is personally responsible, in accordance with the responsibilities assigned to him in the Memorandum of Assurance and Accountability between the University and HEFCE. He is also responsible for reporting to Council any material weaknesses or breakdowns in internal control.

The University has a Risk Management Policy which was revised in 2016. The Council's role as defined under this policy is to:

Members of Council Report for the year ended 31 July 2017

- Set the tone and influence the culture of risk management within the University, including setting the standards and expectations of staff with respect to conduct and probity
- Approve major decisions affecting the University's risk profile or exposure
- Monitor the management of high-level risks
- Satisfy itself that the less high-level risks are being actively managed, with the appropriate controls in place and working effectively
- Annually review the University's approach to risk management and approve changes or improvements to key elements of its processes and procedures

The Council has reviewed the key risks to which the University is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Council is of the view that there is a formal ongoing process for identifying, evaluating and managing the University's high-level risks that has been in place for the period ended 31 July 2017 and up to the date of approval of the Annual Report and Financial Statements. This process is regularly reviewed by Council.

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting systems with an annual budget which is reviewed and agreed by Council
- Regular reviews by Council of periodic and annual financial reports which indicate financial performance against forecasts
- Setting targets to measure financial and other performance
- Clearly defined investment appraisal guidelines
- The adoption of formal project management disciplines where appropriate

The University has appointed an internal audit service which operates in accordance with the requirements set out in the HEFCE Audit Code of Practice. The work of the internal audit service is informed by an analysis of the risks to which the University is exposed, and annual internal audit plans are based on this analysis. The analysis of risks is endorsed by the Council on the recommendation of the Audit Committee, and Audit Committee agrees an appropriate internal audit plan. Annually, the appointed Internal Auditor, Kingston City Group (KCG), provides Council with a report on internal audit activity in the University. The report includes KCG's independent opinion on the adequacy and effectiveness of the University's system of risk management, controls and governance and value for money processes. The internal audit plan includes an annual opinion on governance informed by the programme of work.

As the Accountable Officer, the Vice-Chancellor has responsibility for reviewing the effectiveness of the system of internal control. His review of the effectiveness of the system of internal control is informed by:

- The work of the internal auditors
- The work of the Executive Officers within the University who have responsibility for the development and maintenance of the internal control framework
- Comments made by the University's external auditors and the Funding Council auditors in their management letters and other reports

The Vice-Chancellor has been advised on the effectiveness of the system of internal control by the Audit Committee, which oversees the work of the internal auditors. A plan to address weaknesses and ensure continuous improvement of the system is in place.

The Senior Management team receives reports setting out key performance and risk indicators and considers possible control issues brought to their attention by early warning mechanisms which are embedded within the University's academic and administrative departments. The Senior Management team and the Audit Committee also receive regular reports from internal audit, which include recommendations for improvement. The Audit Committee's role in this area consists of a high-level review of the arrangements for internal control. The Council regularly considers risk and control and receives reports thereon from the Senior Management team and the Audit Committee.

Members of Council Report for the year ended 31 July 2017

The emphasis is on obtaining the relevant degree of assurance and not merely reporting by exception. At its November 2017 meeting, the Council carried out the annual assessment of risk for the year ended 31 July 2017 by considering reports from the Senior Management team, internal audit and Audit Committee and taking account of events since 31 July 2017.

The report from internal audit considered the mechanisms by which the risk management framework and related processes, internal controls, assurance and performance management tools inter-relate with value for money and, together, combine to provide the Council with the necessary assurance to enable the University to make the disclosures required within the statement of internal control. It concluded that the University, overall, has an appropriate framework for delivering assurance to the governing body on key aspects of governance, risk management and internal control. The report concluded that assurance can be given of the adequacy of the control environment and that substantial assurance can be given of the effectiveness of the University's overall assurance and risk management arrangements.

Approved by and signed on behalf of the Council



Stephen Ludlow

Director of the University and Vice-Chair of Finance and Estates Committee

Date 27 November 2017

Independent Auditors' Report to Members of Council for the year ended 31 July 2017

INDEPENDENT AUDITOR'S REPORT TO THE COUNCIL OF UNIVERSITY OF ROEHAMPTON

Opinion

We have audited the financial statements of University of Roehampton ("the University") and its subsidiaries (the 'Group') for the year ended 31 July 2017 which comprises the Consolidated and University Statement of Comprehensive Income, the Consolidated and University Balance Sheets, the Consolidated and University Statement of Changes in Reserves, the Consolidated Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Group's and of the University's affairs as at 31 July 2017 and of the Group's and the University's income and expenditure, gains and losses, changes in reserves and of the group's cash flow for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Statement of Recommended Practice: Accounting for Further and Higher Education.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) "ISAs (UK)" and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the University in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the council members use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the council members have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Group's or the University's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The council are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information including the Chair of Council's Statement, Strategic Report, Statement of Public Benefit and Members of Council Report and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the strategic report and the members of council report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the members of council report have been prepared in accordance with applicable legal requirements.

Independent Auditors' Report to Members of Council for the year ended 31 July 2017

Opinion on other matters required by the Higher Education Funding Council for England ("HEFCE") Audit Code of Practice

In our opinion, in all material respects:

- Funds from whatever source administered by the University for specific purposes have been properly applied to those purposes and, if relevant, managed in accordance with relevant legislation;
- Funds provided by HEFCE have been applied in accordance with the Memorandum of Assurance and Accountability and any other terms and conditions attached to them; and
- The requirements of the HEFCE's Accounts Direction have been met.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Group and the University and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report or the members of the council report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of council members' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or

Responsibilities of the council

As explained more fully in the council members responsibilities statement set out on page 25, the council are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the council members determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the council are responsible for assessing the Group and the University's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the council either intend to liquidate the Group or the University or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

This report is made solely to the members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the University's council those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the University and the council members as a body, for our audit work, for this report, or for the opinions we have formed.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

In addition, we also report to you whether income from funding bodies, grants and income for specific purposes and from other restricted funds administered by the University have been properly applied only for the purposes for which they were received and whether income has been applied in accordance with the Statutes and, where appropriate, with the Memorandum of Assurance and Accountability with the Higher Education Funding Council for England.

BDO LLP

Paula Willock (Senior Statutory Auditor)
For and on behalf of BDO LLP, Statutory Auditor

Gatwick *30 November 2017*

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

Statement of Comprehensive Income for year ended 31 July 2017

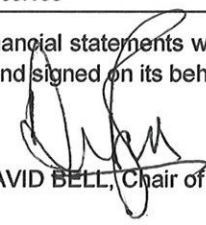
	Notes	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Income					
Tuition fees and education contracts	1	84,126	84,126	72,468	72,468
Funding body grants	2	10,633	10,633	10,266	10,266
Research grants and contracts	3	1,393	1,393	1,562	1,562
Other income	4	21,474	21,468	20,775	20,754
Investment income	5	52	52	82	77
Total income before endowments and donations		117,678	117,672	105,153	105,127
Endowments and donations	6	105	105	338	338
Total income		117,783	117,777	105,491	105,465
Expenditure					
Staff costs	7	60,486	60,486	54,356	54,356
Other operating expenses	9	41,919	41,913	34,612	34,607
Depreciation	10,11,12	5,364	5,364	3,921	3,921
Interest and other finance costs	8	5,431	5,431	3,832	3,832
Total expenditure		113,200	113,194	96,721	96,716
Surplus before other gains losses and share of operating surplus of joint ventures		4,583	4,583	8,770	8,749
Gain on investments	19	26	26	40	40
Surplus		4,609	4,609	8,810	8,789
Actuarial profit / (loss) in respect of pension schemes	24	6,236	6,236	(15,795)	(15,795)
Total comprehensive income for the year		10,845	10,845	(6,985)	(7,006)
Represented by					
Unrestricted comprehensive income for the year		10,845	10,845	(6,985)	(7,006)
		10,845	10,845	(6,985)	(7,006)
Surplus for the year attributable to:					
University		4,609	4,609	8,810	8,789
Total comprehensive income for the year attributable to University		10,845	10,845	(6,985)	(7,006)

All items of income and expenditure relate to continuing activities and is attributed to activity in the UK.

Consolidated and University Balance Sheets as at 31 July 2017
Company registration number 5161359 (England and Wales)

	Notes	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Non-current assets					
Goodwill	10	77	77	86	86
Negative goodwill	12	(58,395)	(58,395)	(60,026)	(60,026)
Net amount of goodwill and negative goodwill		(58,318)	(58,318)	(59,940)	(59,940)
Fixed assets	11	217,408	217,408	202,234	202,234
Investments	13	-	2,130	-	2,130
		159,090	161,220	142,294	144,424
Current assets					
Stocks		119	119	104	104
Trade and other receivables	14	8,710	9,179	7,824	8,811
Investments	15	668	668	658	658
Cash and cash equivalents		29,943	27,096	17,532	15,154
		39,440	37,062	26,118	24,727
Less: Creditors amounts falling due within one year	16	(21,210)	(20,996)	(18,638)	(19,411)
Net current assets		18,230	16,066	7,480	5,316
Total assets less current liabilities		177,320	177,286	149,774	149,740
Creditors: amounts falling due after more than one year	17	(96,066)	(96,066)	(77,196)	(77,196)
Provisions					
Pension provisions	18	(52,718)	(52,718)	(55,354)	(55,354)
Other provisions	18	(467)	(467)	-	-
Total net assets		28,069	28,035	17,224	17,190
Restricted reserves					
Restricted endowments	19	668	668	658	658
Unrestricted reserves					
Income and Expenditure Account excluding pension reserve		27,401	27,367	16,566	16,532
Total reserves		28,069	28,035	17,224	17,190

The financial statements were approved and authorised for issue by Roehampton University Council on 27 November 2017 and signed on its behalf by:


SIR DAVID BELL, Chair of Council


PROF PAUL O'PREY, Vice-Chancellor


MR STEPHEN LUDLOW, Vice-Chair of Finance & Estates Committee

Consolidated and University Statement of Changes in Reserves Year ended 31 July 2017

Group	Income and expenditure account		Total
	<i>Endowment</i>	<i>Unrestricted</i>	
	£'000	£'000	£'000
Balance at 1 August 2016	658	16,566	17,224
Surplus/(loss) from the income and expenditure statement	(16)	4,599	4,583
Other comprehensive income	26	6,236	6,262
Total comprehensive income for the year	10	10,835	10,845
Balance at 31 July 2017	668	27,401	28,069

University	Income and expenditure account		Total
	<i>Endowment</i>	<i>Unrestricted</i>	
	£'000	£'000	£'000
Balance at 1 August 2016	658	16,532	17,190
Surplus/ (loss) from the income and expenditure statement	(16)	4,599	4,583
Other comprehensive income	26	6,236	6,262
Total comprehensive income for the year	10	10,835	10,845
Balance at 31 July 2017	668	27,367	28,035

Consolidated Statement of Cash Flow Year ended 31 July 2017

	Notes	31 July 2017 £'000	31 July 2016 £'000
Cash flow from operating activities			
Surplus for the year		4,583	8,770
Adjustment for non-cash items			
Depreciation	11	6,986	5,543
Amortisation goodwill	10	9	9
Benefit of acquisition of Colleges released to income	12	(1,631)	(1,631)
(Increase)/decrease in stock		(15)	24
Increase in debtors	14	(886)	(2,336)
Increase/(decrease) in creditors	15	4,238	(2,685)
Increase in pension provision	18	3,590	2,012
Increase in other provisions	18	467	11
Adjustment for investing or financing activities			
Investment income	5	(52)	(82)
Interest payable	8	4,038	3,110
Amortisation of capital grants		(1,084)	(1,237)
Net cash inflow from operating activities		20,243	11,508
Cash flow from investing activities			
Capital grant receipts		795	644
Investment income		52	82
Payments made to acquire fixed assets		(23,829)	(41,969)
		(22,982)	(41,243)
Cash flow from financing activities			
Interest paid		(3,775)	(2,834)
Interest element of finance lease		(263)	(276)
Endowment cash received		26	39
New secured loans		20,000	15,000
New unsecured loans		-	211
Repayments of amounts borrowed		(616)	(572)
Capital element of finance lease		(221)	(196)
		15,151	11,372
Increase/ (Decrease) in cash and cash equivalents in the year		12,412	(18,363)
Cash and cash equivalents at beginning of the year		17,859	36,222
Cash and cash equivalents at end of the year		30,271	17,859

Principal Accounting Policies Year ended 31 July 2017

Legal status

Roehampton University was incorporated as a Company Limited by Guarantee on 23 June 2004 and commenced trading on 1 August 2004. The University is an exempt charity established in England and Wales for the purposes of the Charities Act 2011.

Significant judgements and estimates

In preparing these financial statements Members of Council have made the following judgements:

- Determine whether leases entered into by the University either as a lessor or a lessee are operating or finance leases. These decisions depend on an assessment of whether the risks and rewards of ownership have been transferred from the lessor to the lessee on a lease by lease basis.
- Determine whether there are indicators of impairment of the University's tangible and intangible assets. Factors taken into consideration in reaching such a decision include the economic viability and expected future financial performance of the asset and where it is a component of a larger cash generating unit, the viability and expected future performance of that unit.
- The underlying assumptions in relation to the estimate of the present value of the obligation in respect of the funding deficit plan for the USS pension scheme such as the salary inflation over the period of the funding deficit plan and the discount rate used.
- The critical underlying assumptions in relation to the estimate of the pension defined benefit scheme obligation such as standard rates of inflation, mortality, discount rate and anticipated future salary increases. Variations in these assumptions have the ability to significantly influence the value of the liability recorded and annual defined benefit expense.
- The bad debt provision is calculated based on an individual debtor basis.
- The depreciation charge is calculated based on estimates and assumptions on asset useful economic lives and expected residual value.

Basis for preparation

These financial statements have been prepared in accordance with the accounting policies set out below, the Statement of Recommended Practice (SORP): Accounting for Further and Higher Education 2014 and in accordance with Financial Reporting Standards (FRS 102). The University is a public benefit entity and therefore has applied the relevant public benefit requirements of FRS 102.

Basis of consolidation

The consolidated financial statements include the University and all its subsidiaries, Roehampton Corporate Initiatives Limited, Roehampton Hosting Services and Roehampton Construction Services Limited for the financial year to 31 July 2017. Intra-group transactions are eliminated on consolidation.

Principal Accounting Policies Year ended 31 July 2017

The consolidated financial statements do not include the income and expenditure of Roehampton Students' Union (RSU) as the University does not exert control or dominant influence over policy decisions.

Associated companies and joint ventures are accounted for using the equity method. The University accounts for its share of transactions from joint operations and jointly controlled assets in the Statement of Comprehensive Income.

Income recognition

Income from the sale of goods or services is credited to the Statement of Comprehensive Income when the goods or services are supplied to the external customers or the terms of the contract have been satisfied.

Fee income is stated gross of any expenditure which is not a discount and credited to the Statement of Comprehensive Income over the period in which students are studying. Where the amount of the tuition fee is reduced by a discount for prompt payment, income receivable is shown net of the discount. Bursaries and scholarships are accounted for gross as expenditure and not deducted from income.

Investment income is credited to the Statement of Comprehensive Income on a receivable basis.

Funds the University receives and disburses as paying agent on behalf of a funding body are excluded from the income and expenditure of the University where the University is exposed to minimal risk or enjoys minimal economic benefit related to the transaction.

Grant funding

Government revenue grants including funding council block grant and research grants are recognised in income on a systematic basis over the periods in which the University recognises the related costs for which the grant is intended to compensate. Where part of a government grant is deferred it is recognised as deferred income within creditors and allocated between creditors due within one year and due after more than one year as appropriate.

Grants (including research grants) from non-government sources are recognised in income when the University is entitled to the income and performance related conditions have been met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the balance sheet and released to income as the conditions are met.

Endowments and donations

Non exchange transactions without performance related conditions are classed as donations and endowments. Donations and endowments with donor imposed restrictions are recognised in income when the University is entitled to the funds. Income is retained within the restricted reserve until such time that it is utilised in line with the restriction, at which point the income is released to general reserves through a reserve transfer.

Donations with no restrictions are recognised in income when the University is entitled to the funds.

Investment income and appreciation of endowments is recorded in income in the year in which it arises and as either restricted or unrestricted income according to the terms applied to the individual endowment fund.

Principal Accounting Policies Year ended 31 July 2017

There are four main types of donations and endowments identified within reserves:

1. Restricted donations - the donor has specified that the donation must be used for a particular objective.
2. Unrestricted permanent endowments - the donor has specified that the fund is to be permanently invested to generate an income.
3. Restricted expendable endowments - the donor has specified a particular objective other than the purchase or construction of tangible fixed assets, and the University has the power to use the capital and any income streams.
4. Restricted permanent endowments - the donor has specified that the fund is to be permanently invested to generate an income stream to be applied to a particular objective.

Capital grants

Government capital grants are recognised in income over the expected useful life of the asset. Other capital grants are recognised in income when the University is entitled to the funds subject to any performance related conditions being met.

Going concern

After reviewing the University financial position forecasts and financial facilities, Council has a reasonable expectation that the University has adequate resources to continue in operational existence for the foreseeable future. Accordingly, the University has continued to adopt the going-concern basis in preparing the Financial Statements.

Accounting for retirement benefits

The two principal pension schemes for the University's staff are the Teachers' Pension Scheme (TPS) and the Local Government Pension Scheme (LGPS). In addition, a number of staff are members of the Universities Superannuation Scheme (USS).

The schemes are defined benefit schemes which are externally funded and were contracted out of the State Second Pension (S2P). Each fund is valued every three years by professionally qualified independent actuaries.

The USS and TPS are multi-employer schemes for which it is not possible to identify the assets and liabilities to University members due to the mutual nature of the schemes and therefore these schemes are accounted for as a defined contribution retirement benefit schemes. A liability is recorded within creditors for any contractual commitment to fund past deficits within the schemes.

Defined contribution plan

A defined contribution plan is a post-employment benefit plan under which the University pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution pension plans are recognised as an expense in the Statement of Comprehensive Income in the periods during which services are rendered by employees.

Principal Accounting Policies Year ended 31 July 2017

Defined benefit plan

Defined benefit plans are post-employment benefit plans other than defined contribution plans. Under defined benefit plans, the University's obligation is to provide the agreed benefits to current and former employees, and actuarial risk (that benefits will cost more or less than expected) and investment risk (that returns on assets set aside to fund the benefits will differ from expectations) are borne, in substance, by the University. The Group recognises a liability for its obligations under defined benefit plans net of plan assets. This net defined benefit liability is measured as the estimated amount of benefit that employees have earned in return for their service in the current and prior periods, discounted to determine its present value, less the fair value (at bid price) of plan assets. The calculation is performed by a qualified actuary using the projected unit credit method. Where the calculation results in a net asset, recognition of the asset is limited to the extent to which the University is able to recover the surplus either through reduced contributions in the future or through refunds from the plan.

Enhanced benefits

The actual cost of any enhanced ongoing pension to former members of staff is paid by the University annually. An estimate of the expected future cost of any enhancement to the ongoing pensions of former members of staff is charged in full to the University's Statement of Comprehensive Income in the year that the member of staff retires. In subsequent years a charge is made to provisions in the Balance Sheet to reflect the update to estimated future cost using data provided by HEFCE.

Employment benefits

Short term employment benefits such as salaries and compensated absences are recognised as an expense in the year in which the employees render service to the University. Any unused benefits are accrued and measured as the additional amount the University expects to pay as a result of the unused entitlement.

Foreign currency

Transactions in foreign currencies are translated to sterling at the foreign exchange rate ruling at that date of receipt. Foreign exchange differences arising on translation are recognised in surplus or deficit.

Intangible assets and goodwill

Goodwill arises on consolidation and is based on the difference between the fair value of the consideration given for the undertaking acquired and the fair value of its separable net assets at the date of acquisition. Goodwill is amortised over 20 years representing the remaining estimated economic lives of the long life assets to which the goodwill relates.

Intangible assets are amortised over the remaining estimated economic life of the assets. Goodwill and intangible assets are subject to periodic impairment reviews as appropriate.

Negative goodwill

Negative goodwill arising on acquisitions is allocated to non-monetary assets, retained on the Balance Sheet and released to the Statement of Comprehensive Income Account over the service lives of those assets to which the goodwill is attributed (40 years from 1 August 2008 in respect of buildings and 125 years from 1 August 2008 in respect of long-leasehold land). In the event the assets are disposed prior to the end of their useful life any remaining negative goodwill is released immediately. The excess of any negative goodwill above the value of non-monetary assets is released to the Statement of Comprehensive Income immediately.

Principal Accounting Policies Year ended 31 July 2017

Fixed assets

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Certain items of fixed assets that had been revalued to fair value on or prior to the date of transition to FRS 102, are measured on the basis of deemed cost, being the revalued amount at the date of that revaluation.

Where parts of a fixed asset have different useful lives, they are accounted for as separate items of fixed assets.

Costs incurred in relation to land and buildings after initial purchase or construction, and prior to valuation, are capitalised to the extent that they increase the expected future benefits to the University. Freehold land is not depreciated as it is considered to have an indefinite useful life. Freehold buildings are depreciated on a straight line basis over their expected useful lives as follows:

Listed residences	50 years
New residences	40 years
Leasehold buildings	40 years
Leasehold land	125 years
Additional floors added/significant enhancements to existing buildings	25 years
New partitioning/alterations and improvements to existing buildings	10 years

Leasehold land is depreciated over the life of the lease up to a maximum of 125 years.

No depreciation is charged on assets in the course of construction.

Equipment

Equipment, including computers and software, costing less than £5,000 per individual item is recognised as expenditure. All other equipment is capitalised.

Capitalised equipment is stated at cost and depreciated over its expected useful life as follows:

Telephone equipment	7 years
General equipment purchased	3 years

Depreciation methods, useful lives and residual values are reviewed at the date of preparation of each Balance Sheet.

Principal Accounting Policies Year ended 31 July 2017

Borrowing Costs

Borrowing costs are charged to the statement of comprehensive income over the term of the debt using the effective interest method.

Cash and cash equivalents

Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value and an original maturity of three months or less.

Financial instruments

Basic financial instruments are held at amortised cost using the effective interest rate method or cost and are subject to an annual impairment review. All loans, deposits and investments are classified as basic instruments in accordance with FRS 102.

Finance leases

Leases in which the University assumes substantially all the risks and rewards of ownership of the leased asset are classified as finance leases. Leased assets acquired by way of finance lease and the corresponding lease liabilities are initially recognised at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease.

Minimum lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate of interest on the remaining balance of the liability.

Operating leases

Costs in respect of operating leases are charged on a straight-line basis over the lease term. Any lease premiums or incentives are spread over the term of the lease.

Taxation

The University is an exempt charity within the meaning of Part 3 of the Charities Act 2011. It is therefore a charity within the meaning of Para 1 of schedule 6 to the Finance Act 2010 and accordingly, the University is potentially exempt from taxation in respect of income or capital gains received within categories covered by section 478-488 of the Corporation Tax Act 2010 (CTA 2010) or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied to exclusively charitable purposes.

The University receives no similar exemption in respect of Value Added Tax. Irrecoverable VAT on inputs is included in the costs of such inputs. Any irrecoverable VAT allocated to fixed assets is included in their cost.

The University's subsidiaries are liable to Corporation Tax in the same way as any other commercial organisation.

Principal Accounting Policies Year ended 31 July 2017

Deferred tax is provided in full on timing differences which result in an obligation at the balance sheet date to pay more tax, or a right to pay less tax, at a future date, at rates expected to apply when they crystallise based on current rates and law. Timing differences arise from the inclusion of items of income and expenditure in taxation computations in periods different from those in which they are included in financial statements. Deferred tax assets are more likely than not to be recovered. Deferred tax assets and liabilities are not discounted.

Provisions, contingent liabilities and contingent assets

Provisions are recognised in the financial statements when:

- A. the University has a present obligation (legal or constructive) as a result of a past event;
- B. it is probable that an outflow of economic benefits will be required to settle the obligation; and
- C. a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is determined by discounting the expected future cash flows at a pre-tax rate that reflects risks specific to the liability.

A contingent liability arises from a past event that gives the University a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the University. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

A contingent asset arises where an event has taken place that gives the University a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the University.

Contingent assets and liabilities are not recognised in the Balance Sheet but are disclosed in the notes.

Reserves

Reserves are classified as restricted or unrestricted. Restricted endowment reserves include balances which, through endowment to the University, are held as a permanently restricted fund which the University must hold in perpetuity.

Other restricted reserves include balances where the donor has determined a specific purpose and therefore the University is restricted in the use of these funds.

Notes to the Financial Statements Year ended 31 July 2017

1 Tuition fees and education contracts

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Full-time home and EU students	72,835	72,835	61,238	61,238
Full-time international students	6,583	6,583	6,849	6,849
Part-time students	4,708	4,708	4,381	4,381
	<u>84,126</u>	<u>84,126</u>	<u>72,468</u>	<u>72,468</u>

2 Funding body grants

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Recurrent grants				
Higher Education Funding Council	9,130	9,130	8,611	8,611
National College for Teaching and Leadership	42	42	98	98
Amortisation of deferred capital grant	1,084	1,084	1,237	1,237
Specific grants				
Higher Education Collaborative Outreach	-	-	30	30
Higher Education Innovation Fund	340	340	290	290
Newton Fund	10	10	-	-
Catalyst Fund Call B	27	27	-	-
	<u>10,633</u>	<u>10,633</u>	<u>10,266</u>	<u>10,266</u>

There are no unfulfilled conditions and other contingencies associated with the above grants, and no other forms of government assistance have directly benefitted the group.

3 Research grants and contracts

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Research council	1,017	1,017	650	650
Research charities	488	488	414	414
Government (UK and overseas)	(157)	(157)	371	371
Industry and commerce	37	37	55	55
Other	8	8	72	72
	<u>1,393</u>	<u>1,393</u>	<u>1,562</u>	<u>1,562</u>

Government (UK and overseas) grants includes a repayment of £467,000, a separate provision is included in note 18.

4 Other operating income

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Residence, catering and conferences	16,652	16,646	14,035	14,022
Other income-generating activities	3,769	3,769	5,237	5,229
Other revenue grants	1,022	1,022	1,013	1,013
Other income	31	31	490	490
	<u>21,474</u>	<u>21,468</u>	<u>20,775</u>	<u>20,754</u>

Notes to the Financial Statements Year ended 31 July 2017

5 Investment income

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Investment income on endowments	12	12	3	3
Other investment income	40	40	79	74
	52	52	82	77

6 Endowments and donations

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Unrestricted donations	105	105	338	338
	105	105	338	338

7 Staff

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Staff costs				
Salaries	46,091	46,091	42,358	42,358
Social security costs	4,883	4,883	3,861	3,861
Movement on USS creditor	(198)	(198)	(164)	(164)
Other pensions costs	8,150	8,150	7,376	7,376
Restructuring costs	1,560	1,560	925	925
	60,486	60,486	54,356	54,356

Staff costs also includes £1,372,000 (2016: £807,000) pension costs related to the LGPS pension liability. The prior year's 'movement on USS creditor' previously showed an increase of £30,000 but has been adjusted to correctly reflect a decrease of £164,000. The salaries has been adjusted in accordance with this so that the total of the note remains unchanged.

The Vice-Chancellor's emoluments shown below include remuneration, employer's contributions for pension, and benefit covering medical insurance.

Vice-Chancellor	2017 £'000	2016 £'000
Salary	262	262
Pension contributions	47	41
Taxable benefits	3	2
	312	305

The University's pension contributions to the Universities Superannuation Scheme (USS) for the Vice-Chancellor are paid at the same rates as all scheme members and in 2017 they amounted to £46,974 (2016: £41,382). The Vice-Chancellor's accrued USS pension as at 31 July 2017 is £62,939 (2016: £58,581) gross per annum and the accrued tax-free lump sum total is £188,818 (2016: £175,743). This assumes a retirement age of 65 and no further contributions will be paid after 31 July 2017. If the Vice-Chancellor was to retire before the age of 65 the pension and lump sum would be reduced to reflect early retirement. The accrued lump sum has accumulated over 27 years of membership of the USS scheme, the last 13 of which have been with Roehampton University.

Notes to the Financial Statements Year ended 31 July 2017

The University makes a separate provision of 0.575% of his pensionable salary for each year of service after 1 August 2012 until 31 July 2016, then 1.675% of his pensionable salary for each year of service from 1 August 2016 onwards. This pension is being provided on an unfunded basis and the actuarial provision for 2016-17 is £88,000 (2016: £37,438) (Note 18).

	2017 No	2016 No
Remuneration of other higher paid staff		
£100,000 -£110,000	3	2
£110,001 - £120,000	3	1
£120,001 - £130,000	1	1
£130,001 - £140,000	1	1
£160,001 - £170,000	1	1
£170,001 - £180,000	1	1

Remuneration of other higher paid staff, excluding employer's pension contributions and loss of office payments.

	2017 No	2016 No
Staff numbers by major category (full-time equivalent)		
Academic	515	523
Administrative	417	423
Other including technical and manual	130	120
	1,062	1,066

The staff FTE total includes temporary staff recruited through Unitemps.

Key management personnel

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the University. The note below shows the total cost for four key management personnel, all of whom also receive pension contributions from the University.

	2017 £'000	2016 £'000
Key management personnel compensation	711	703

There was £75,000 compensation for loss of office paid to one senior post-holder in 2016-17 (2015-16 nil).

Total emoluments of staff Members of Council

No Member of Council has received any remuneration or waived payment from the University during the year in their capacity as a Member of Council. Emoluments received by Council Members in their capacity as employees are included in this note. The total expenses paid to or on behalf of 1 (2016: 4) Member of Council was £294 (2016: £1,159). These represent travel and subsistence expenses incurred in attending Council Committee meetings and other events in their official capacity.

8 Interest and other finance costs

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Loan interest	3,775	3,775	2,834	2,834
Finance lease interest	263	263	276	276
Net charge on pension scheme	1,393	1,393	722	722
	5,431	5,431	3,832	3,832

Notes to the Financial Statements Year ended 31 July 2017

9 Analysis of other operating expenses by activity

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Academic departments	14,232	14,232	8,272	8,272
Academic services	4,705	4,705	4,627	4,627
Administration and central services	8,657	8,657	9,863	9,884
Premises	6,190	6,190	4,810	4,810
Residences, catering and conferences	6,807	6,801	6,375	6,375
Research grants and contracts	1,328	1,328	665	639
	41,919	41,913	34,612	34,607
	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Other operating expenses include:				
Residences, conferencing and catering	1,506	1,506	1,778	1,778
Consumables and laboratory expenditure	1,837	1,837	1,706	1,706
Books and periodicals	1,694	1,694	1,489	1,489
Heat, light, water and power	1,477	1,477	1,335	1,335
Repairs and general maintenance	2,177	2,177	1,749	1,749
Grants and payments to the Students' Union	400	400	501	501
Property lease rentals	4,113	4,113	3,509	3,509
Auditors' remuneration (internal)	73	73	55	55
Auditors' remuneration (external)				
Audit of the University annual Financial Statements	45	45	45	45
Audit of subsidiary companies Financial Statements	14	14	10	10
Audit of pension scheme and funding body statements	1	1	1	1
Tax and other services	16	16	12	12
Operating leases	77	77	129	129
Provision for doubtful debts	60	60	878	878
Travel, subsistence, catering	1,160	1,160	1,101	1,101
Buildings and estate infrastructure	4,034	4,034	3,200	3,200
Printing, stationery & postage	514	514	482	482
Temporary staff	1,961	1,961	1,729	1,729
Consultancies	571	571	624	624
Professional fees	933	927	1,143	1,117
Catering management fees	219	219	215	215
Scholarships and bursaries	3,066	3,066	3,648	3,648
Staff training	752	752	704	704
Advertising	865	865	948	948
Other expenses	1,291	1,291	1,118	1,139
Other student related expenditure	13,063	13,063	6,503	6,503
	41,919	41,913	34,612	34,607

The property lease rentals figure includes £667,000 (2016: £667,000) paid to Whitelands College as part of the licence and management agreement, £400,000 (2016: £400,000) for the lease over the Mount Clare property owned by Southlands College, which expires in 2026 and payments made for the Spring Mews students' accommodation in Vauxhall.

Notes to the Financial Statements Year ended 31 July 2017

10 Intangible assets

	Group £'000	University £'000
Opening balance	86	86
Amortisation charge for the year	(9)	(9)
Closing balance	77	77

11 Tangible fixed assets

Group

	Freehold land and buildings £'000	Leasehold land £'000	Leasehold buildings £'000	Equipment £'000	Buildings under construction £'000	Total £'000
Cost or valuation						
At 1 August 2016	22,248	54,204	98,990	26,471	52,200	254,113
Additions	326	-	(3,718)	2,532	23,020	22,160
Transfer	-	-	39,138	338	(39,476)	-
Disposals	-	-	-	-	-	-
At 31 July 2017	22,574	54,204	134,410	29,341	35,744	276,273
Depreciation						
At 1 August 2016	352	600	28,550	22,377	-	51,879
Charge for year	424	300	3,816	2,446	-	6,986
Disposals	-	-	-	-	-	-
At 31 July 2017	776	900	32,366	24,823	-	58,865
Net book values						
At 31 July 2017	21,798	53,304	102,044	4,518	35,744	217,408
At 31 July 2016	21,896	53,604	70,440	4,094	52,200	202,234

University

	Freehold land and buildings £'000	Leasehold land £'000	Leasehold buildings £'000	Equipment £'000	Buildings under construction £'000	Total £'000
Cost or valuation						
At 1 August 2016	22,248	54,204	98,990	26,471	52,200	254,113
Additions	326	-	(3,718)	2,532	23,020	22,160
Transfer	-	-	39,138	338	(39,476)	-
Disposals	-	-	-	-	-	-
At 31 July 2017	22,574	54,204	134,410	29,341	35,744	276,273
Depreciation						
At 1 August 2016	352	600	28,550	22,377	-	51,879
Charge for year	424	300	3,816	2,446	-	6,986
Disposals	-	-	-	-	-	-
At 31 July 2017	776	900	32,366	24,823	-	58,865
Net book values						
At 31 July 2017	21,798	53,304	102,044	4,518	35,744	217,408
At 31 July 2016	21,896	53,604	70,440	4,094	52,200	202,234

Freehold land and buildings and leasehold land were revalued as at 31 July 2014 by Gerald Eve using depreciated replacement costs for specialist buildings and existing use market value for other non-specialist buildings.

Notes to the Financial Statements Year ended 31 July 2017

The buildings under construction costs relate to the New Library and retention costs for the new halls of residence. During the year the University received a VAT repayment of £4.55m in relation to costs incurred on the construction of student halls of residence. This has been deducted from additions in the year.

12 Negative Goodwill

Group and University

Negative goodwill relating to Digby Stuart College, Southlands College, and now the London and Quadrant Froebel Trust buildings is being amortised in line with depreciation of the relevant assets.

	Negative Goodwill £'000
Cost	
At 1 August 2016	(71,100)
Additions	-
At 31 July 2017	<u>(71,100)</u>
Released to income and expenditure account	
At 1 August 2016	11,074
Release for year	1,631
At 31 July 2017	<u>12,705</u>
Net book values	
At 31 July 2017	<u>(58,395)</u>
At 31 July 2016	<u>(60,026)</u>

13 Non-Current Investments

University	£'000
At 1 August 2016	2,130
Additions	-
At 31 July 2017	<u>2,130</u>

14 Trade and other receivables

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Amount falling due within one year:				
Research grants receivables	429	429	451	451
Other trade receivables	5,872	5,807	4,986	4,580
Other receivables	433	312	291	208
Prepayments and accrued income	1,976	1,823	2,096	2,017
Amounts due from subsidiary companies	-	808	-	1,555
	<u>8,710</u>	<u>9,179</u>	<u>7,824</u>	<u>8,811</u>

Notes to the Financial Statements Year ended 31 July 2017

15 Current Investments

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Short term investment in shares	340	340	331	331
Short term deposits	328	328	327	327
	668	668	658	658

16 Creditors: Amounts falling due within one year

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Secured loans	772	772	660	660
Obligations under finance leases	255	255	229	229
USS pension liability	114	114	117	117
Trade payables	2,850	2,838	1,724	1,599
Other creditors	484	469	613	611
Amounts owed to subsidiary companies	-	655	-	2,623
Social security and other taxations payable	2,011	2,011	2,000	2,000
Deferred government capital grants	786	786	1,084	1,084
Accruals and deferred income	13,938	13,096	12,211	10,488
	21,210	20,996	18,638	19,411

Deferred Income

Included with accruals and deferred income are the following items of income which have been deferred until specific performance related conditions have been met.

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Donations	225	225	157	157
Research grants received on account	394	394	473	473
Grant income	449	406	419	342
Other income	932	790	822	595
	2,000	1,815	1,871	1,567

17 Creditors: Amounts falling due after more than one year

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Deferred government capital grants	6,151	6,151	6,143	6,143
Obligations under finance leases	5,732	5,732	5,979	5,979
Secured loans	82,606	82,606	63,334	63,334
USS pension liability	1,577	1,577	1,740	1,740
	96,066	96,066	77,196	77,196

Notes to the Financial Statements Year ended 31 July 2017

Analysis of secured and unsecured loans:	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Due within one year or on demand (note 16)	772	772	660	660
Due between one and two years	1,109	1,109	760	760
Due between two and five years	9,000	9,000	7,108	7,108
Due in five years or more	72,497	72,497	55,466	55,466
Due after more than one year	82,606	82,606	63,334	63,334
Total secured and unsecured loans	83,378	83,378	63,994	63,994
Secured loans repayable by 2034	82,606	82,606	63,334	63,334

Lender	Total drawn at inception £'000	Date drawn down	Term	Interest rate %	Borrower
Lloyds	30,000	April 2016	18 years	Fixed	University
Lloyds	45,000	Aug 2014	20 years	Fixed	University
Lloyds	4,600	Aug 2006	20 years	Fixed	University
Lloyds	1,441	Nov 2003	20 years	Fixed	University
Lloyds	6,500	Oct 2004	25 years	Fixed	University
Salix	664	July 2015	6 years	Interest-free	University
Salix	48	Jan 2012	4 years	Interest-free	University

The borrowing from Lloyds is secured as part of a general charge over the property that is owned by the Providing Body of Digby Stuart College. Interest has been fixed on all of these loans for the duration of the loan period. The £4.6 million drawn-down loan has interest at 4.935%, the £1.4 million drawn-down loan has interest at 5.495%, and the £6.5 million drawn-down loan has interest at 5.661%.

The University signed a term loan facility with Lloyds for £75.0m on 7th August 2014, in order to fund the construction of two halls of accommodation and a new library. The first £45.0m is fixed at a rate of 5.220% drawn on 7th August 2014. The second tranche of £30.0m is fixed at a rate of 4.719% drawn on 29 April 2016.

The University was successful in receiving £664,281 in funding from the HEFCE/Salix Revolving Green Fund. The Fund is intended to provide repayable grants for the University to undertake specific projects that will reduce carbon emission. The financial savings made as a result of these projects are used to replenish the Fund. The loan is a long-term grant and only repayable once reinvestment in relevant carbon management projects ceases.

Notes to the Financial Statements Year ended 31 July 2017

Analysis of obligation under finance lease:	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Due within one year or on demand (note 16)	255	255	229	229
Due between one and two years	282	282	255	255
Due between two and five years	1,015	1,015	929	929
Due in five years or more	4,435	4,435	4,795	4,795
Due after more than one year	5,732	5,732	5,979	5,979
Total	5,987	5,987	6,208	6,208
Analysis of USS pension liability:	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Due within one year or on demand (note 16)	114	114	117	117
Due between one and two years	115	115	117	117
Due between two and five years	356	356	361	361
Due in five years or more	1,105	1,105	1,262	1,262
Due after more than one year	1,577	1,577	1,740	1,740
Total	1,690	1,690	1,857	1,857

The obligation to fund the past deficit on the Universities Superannuation Scheme (USS) arises from the contractual obligation with the pension scheme for total payments relating to benefits arising from past performance. Management have assessed future employees within the USS scheme and salary payment over the period of the contracted obligation in assessing the value of this creditor.

Notes to the Financial Statements Year ended 31 July 2017

18 Provisions for liabilities and charges

Group	Other Provisions £'000	Enhanced Pension £'000	Defined Benefit Obligations (note 24) £'000	Kingston Group Pension Provision £'000	Vice- Chancellor's Pension Provision £'000	Total Pensions Provisions £'000
At 1 August 2016	-	1,868	53,330	25	131	55,354
Utilised in year	-	(155)	-	-	-	(155)
Addition/ (reduction) in year	467	(23)	(2,550)	4	88	(2,481)
At 31 July 2017	467	1,690	50,780	29	219	52,718

University	Other Provisions £'000	Enhanced Pension £'000	Defined Benefit Obligations (note 24) £'000	Kingston Group Pension Provision £'000	Vice- Chancellor's Pension Provision £'000	Total Pensions Provisions £'000
At 1 August 2016	-	1,868	53,330	25	131	55,354
Utilised in year	-	(155)	-	-	-	(155)
Addition/ (reduction) in year	467	(23)	(2,550)	4	88	(2,481)
At 31 July 2017	467	1,690	50,780	29	219	52,718

Enhanced Pension

The University pays enhanced pension entitlements (EP) to staff who took early retirement after 1 April 1989 under the reorganisation programme which ended in 1993-94. The calculation of the cost of early retirement provisions, charged to the Statement of Comprehensive Income in the year of retirement, is based on the total capital cost of providing enhanced pensions with allowance for future investment returns at 4% in excess of price inflation. During 2016-17, actual payments of £154,824 (2016: £155,985) have been charged to the provision. The provision will be released against the cost to the University of enhanced pension entitlements over the estimated life expectancy of relevant employees.

In addition to the enhanced pensions which are being provided above, the University also provides enhanced pension contributions to a further 41 former employees. HEFCE is providing the University with additional funds each year to meet these contributions. Although HEFCE does not have a legal obligation to continue making these payments, the University expects them to do so. As the costs of these payments have been recognised as a liability in the Financial Statements of HEFCE (indicating HEFCE's expectation that they will be meeting these costs in the future) they have not been recognised as a liability in the University's Balance Sheet. Were the position to change, the estimated cost to the University of meeting these pension payments was £1.0m as at 31 July 2017 (2016: £1.2m).

Notes to the Financial Statements Year ended 31 July 2017

19 Endowment Reserves

Group and University

Restricted net assets relating to endowments are as follows:

	Restricted permanent endowments £'000	Restricted Expendable endowments £'000	2017 Total £'000	2016 Total £'000
Balance at 1 August 2016				
Capital	239	-	239	239
Accumulated income	153	266	419	403
	392	266	658	642
Investment income	12	-	12	3
Expenditure	(9)	(19)	(28)	(27)
Increase in market value of investments	26	-	26	40
Total endowment comprehensive income for the year	29	(19)	10	16
Balance at 31 July 2017	421	247	668	658
Represented by:				
Capital	265	247	512	545
Accumulated income	156	-	156	113
	421	247	668	658
Analysis by type of purpose:				
Scholarships and bursaries	351	218	569	565
Prize funds	70	-	70	65
General	-	29	29	28
	421	247	668	658
Analysis by assets				
Current and non-current asset investments			340	331
Cash & cash equivalents			328	327
			668	658

20 Capital and other commitments

Provision has not been made for the following capital commitments at 31 July 2017

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Commitments contracted for	2,867	2,867	20,887	19,157

Notes to the Financial Statements Year ended 31 July 2017

21 Lease obligations

	31 July 2017	31 July 2016
	Land and Buildings £'000	Land and Buildings £'000
Total rentals payable under operating leases:		
Payable during the year	3,347	2,754
Future minimum leases payments due:		
Within one year	3,427	3,347
Between one and 5 years	13,710	13,389
More than five years	7,655	10,175
Total lease payments due	24,792	26,911

Prior year balances have been adjusted following a further review of the leases' terms.

22 Subsidiary undertakings

Roehampton Corporate Initiatives Limited (RCIL) is a UK incorporated company, a wholly owned subsidiary of the University. The results of RCIL have been consolidated into the Financial Statements of the University. Separate audited financial statements have been prepared for the company to 31 July 2017. The company provides media and consultancy services to external clients. The investment in RCIL is £29,000. The University owns 100% of the ordinary shares of RCIL. In 2016-17 RCIL made a profit of £237,308, all of which is paid to the University as a qualifying charitable donation.

Roehampton Hosting Services Limited (RHSL) is a UK incorporated company, is a wholly owned subsidiary of the University. The results of RHSL have been consolidated into the Financial Statements of the University. Separate audited Financial Statements have been prepared for the company to 31 July 2017. The company provides hosting and support services to external clients. The investment in RHSL is £100,000. The University owns 100% of the ordinary shares of RHSL. In 2016-17 RHSL made a profit of £98,969, all of which is paid to the University as a qualifying charitable donation.

Roehampton Construction Services Limited (RCSL) is a UK incorporated company, is a wholly owned subsidiary of the University. The results of RCSL have been consolidated into the Financial Statements of the University. Separate audited Financial Statements have been prepared for the company to 31 July 2017. The company provides facility and management to the construction of student accommodation. The investment in RCSL is £2,000,000. The University owns 100% of the ordinary shares of RCSL. In 2016-17 RCSL made a profit of £17,544 all of which is paid to the University as a qualifying charitable donation.

Roehampton Pathway Campus Limited (RPCL) was set up in May 2015 in partnership with QA Higher Education – a UK pathway provider to provide International Foundation Programmes and Pre-Masters courses. The University holds 50.1% of the ordinary shares of RPCL and this is accounted for as a joint venture.

23 Connected charitable institutions

The Catherine of Siena Education Trust is administered by or on behalf of the University and has been established for its special purposes. As a result, under paragraph 28 of Schedule 3 to the Charities Act 2011, these connected institutions are exempt from registration with the Charity Commission. In 2016-17 the total income from charitable activities was £70,771.

Notes to the Financial Statements Year ended 31 July 2017

24 Pensions

The University's employees belong to three principal pension schemes, the Teachers' Pension Scheme (TPS), the Universities Superannuation Scheme (USS) and the Local Government Pension Scheme (LGPS). All three are defined benefit schemes. The total pension cost for the year ended 31st July 2017 was £8.1m (2016: £7.3m) this includes an amount of £155,000 (2016: £156,000) being notional interest in respect of enhanced pensions entitlements for staff who have taken early retirement. The calculation of the cost of early retirement provisions charged to the Statement of Comprehensive Income in the year of retirement is based on the total capital cost of providing enhanced pensions with allowances for future investment returns of 4% in excess of price inflation.

Teachers' Pension Scheme

As the Teachers' Pension Scheme (TPS) is underwritten by central government and the University has no future obligation to make contributions to the scheme, this is effectively a defined contribution scheme in so far as it affects the University. As a result, contributions to this scheme are accounted for as if the scheme was a defined contribution scheme.

The University has set out below the information available on the Scheme and the implications for the University in terms of the anticipated contribution rates. The employers' contribution rates for the University's academic staff were 16.48% of pensionable salaries from 1 August 2016 to 31 July 2017.

The Teachers' Pension Scheme is a statutory, contributory, unfunded, defined benefit scheme, governed by the Teachers' Pensions Regulations 2010, and the Teachers' Pension Scheme Regulations 2014. Contributions are credited to the Exchequer on a "pay as you go" basis under arrangements governed by the Superannuation Act 1972. A notional asset value is ascribed to the Scheme for the purposes of determining contribution rates.

The last valuation of the TPS related to the period 1 April 2004 to 31 March 2012. The Government Actuary's report of June 2014 revealed that the total liabilities of the Scheme (pensions currently in payment and the estimated cost of future benefits) amounted to £191.5 billion. The value of the assets (estimated future contributions together with the proceeds from the notional investments held at the valuation date) was £176.6 billion. The assumed real rate of return is 3% in excess of prices and 1.25% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed gross rate of return is 5.06%.

The next formal actuarial valuation will be carried out in 2018 and will value the scheme as at 31 March 2016.

Universities Superannuation Scheme

The University participates in the Universities Superannuation Scheme (the scheme). With effect from 1 October 2016, the scheme changed from a defined benefit only pension scheme to a hybrid pension scheme, providing defined benefit (for all members) as well as defined contribution benefits. The assets of the scheme are held in a separate trustee-administered fund. Because of the mutual nature of the scheme, the assets are not attributed to individual institutions and a scheme-wide contribution rate is set. The University is therefore exposed to actuarial risks associated with other institutions' employees and is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis. As required by Section 28 of FRS102 "Employee benefits", the University therefore accounts for the scheme as if it were a wholly defined contribution scheme. As a result, the amount charged to the profit and loss account represents the contributions payable to the scheme. Since the University has entered into an agreement (the Recovery Plan) that determines how each employer within the scheme will fund the overall deficit, the University recognises a liability

Notes to the Financial Statements Year ended 31 July 2017

for the contributions payable that arise from the agreement (to the extent that they relate to the deficit) and therefore an expense is recognised.

FRS 102 makes the distinction between a Group Plan and a multi-employer scheme. A Group Plan consists of a collection of entities under common control typically with a sponsoring employer. A multi-employer scheme is a scheme for entities not under common control and presents (typically) an industry-wide scheme such as that provided by USS. The accounting for a multi-employer scheme where the employer has entered into an agreement with the scheme that determines how the employer will fund a deficit results in the recognition of a liability for the contributions payable that arise from the agreement (to the extent that they relate to the deficit) and the resulting expense is recognised in profit or loss. The directors are satisfied that the scheme provided by USS meets the definition of a multi-employer scheme and has therefore recognised the discounted fair value of the contractual contributions under the funding plan in existence at the date of approving the financial statements.

The total cost charged to the profit and loss account is £0.9m (2016: £0.8m) as shown in note 7. The latest available full actuarial valuation of the scheme was at 31 March 2014 ("the valuation date"), which was carried out using the projected unit method. The valuation as at 31 March 2017 is underway. Since the institution cannot identify its share of scheme assets and liabilities, the following disclosures reflect those relevant for the scheme as a whole.

The 2014 valuation was the third valuation for USS under the scheme-specific funding regime introduced by the Pensions Act 2004, which requires schemes to adopt a statutory funding objective, which is to have sufficient and appropriate assets to cover their technical provisions. At the valuation date, the value of the assets of the scheme was £41.6 billion and the value of the scheme's technical provisions was £46.9 billion indicating a shortfall of £5.3 billion. The assets therefore were sufficient to cover 89% of the benefits which had accrued to members after allowing for expected future increases in earnings.

Defined benefit liability numbers have been produced for the using the following assumptions:

	2017	2016
Discount rate	2.57%	3.6%
Pensionable salary growth	n/a	n/a
Price inflation (CPI)	2.41%	2.2%

The main demographic assumption used relates to the mortality assumptions. Mortality in retirement is assumed to be in line with the Continuous Mortality Investigation's (CMI) S1NA tables as follows:

Male members' mortality	98% of S1NA ["light"] YoB tables – No age rating
Female members' mortality	99% of S1NA ["light"] YoB tables – rated down 1 year

Notes to the Financial Statements Year ended 31 July 2017

Use of these mortality tables reasonably reflects the actual USS experience. To allow for further improvements in mortality rates the CMI 2014 projections with a 1.5% pa long term rate were also adopted. The current life expectancies on retirement at age 65 are:

	2017	2016
Males currently aged 65 years	24.4	24.3
Females currently aged 65 years	26.6	26.5
Males currently aged 45 years	26.5	26.4
Females currently aged 45 years	29.0	28.6
	2017	2016
Scheme assets	£60.0bn	£49.8bn
Total scheme liabilities	£77.5bn	£58.3bn
FRS 102 total scheme deficit	£17.5bn	£8.5bn
FRS 102 total funding level	77%	85%

Local Government Pension Scheme (LGPS)

The Local Government Pension Scheme (LGPS) is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 July 2017 was £3.3m (2016: £3.5m) of which employer's contributions totalled £2.4m (2016: £2.6m) and employees' contributions totalled £0.9m (2016: £0.9m). The employer's contribution rate for administrative and manual staff for the period 1 August 2016 to 31 July 2017 was 13.67%.

The following information is based upon a full actuarial valuation of the Fund at 31 March 2016 updated to 31 July 2017 by a qualified independent actuary.

The major assumptions used by the actuary were:

	2017 %	2016 %
Retail price index increases	3.6	3.1
Consumer price index increases	2.7	2.2
Salary increases	4.2	4.0
Pension increases	2.7	2.2
Discount rate	2.7	2.6

The assumed life expectancies from age 65 were:

Life Expectancy from 65 (years)	2017	2016
Retiring Today		
Males	21.3	21.8
Females	24.6	25.4
Retiring in 20 years		
Male	23.6	24.2
Female	26.8	27.7

Notes to the Financial Statements Year ended 31 July 2017

The estimated asset allocation for Roehampton University as at 31 July 2017 is as follows:

	Value at 31 July 2017 £'000	Proportion %	Value at 31 July 2016 £'000	Proportion %
Equities	38,001	60%	26,691	51%
LDI / Cashflow matching	-	-	4,534	9%
Target return portfolio	12,858	21%	12,615	24%
Infrastructure	2,793	5%	3,665	7%
Commodities	-	-	277	1%
Property	4,037	7%	1,940	4%
Cash	4,297	7%	2,158	4%
Total market value of assets	61,986	100%	51,880	100%

Analysis of the amount shown in Roehampton University's statement of comprehensive income	31 July 2017 £'000	31 July 2016 £'000
Service cost	4,800	3,717
Net interest on the defined liability	1,357	1,310
Administration expenditure	67	72
Total	6,224	5,099

The following amounts, at 31 July 2017, were measured in accordance with the requirements of FRS 102:

Analysis of the amount shown in Roehampton University's balance sheet	31 July 2017 £'000	31 July 2016 £'000
Fair value of Fund assets (bid value)	61,986	51,880
Present value of the defined benefit obligation	(112,478)	(104,905)
Present value of unfunded obligations	(288)	(305)
Net pension deficit	(50,780)	(53,330)

Re-measurement in other comprehensive income	31 July 2017 £'000	31 July 2016 £'000
Return on fund assets in excess of interest	6,622	742
Other actuarial gains on assets	504	-
Change in financial assumptions	(7,151)	(15,798)
Change in demographic assumptions	1,411	-
Experience gain on defined benefit obligation	4,827	1
	6,213	(15,055)

Notes to the Financial Statements Year ended 31 July 2017

Reconciliation of opening & closing balances of the present value of the defined benefit obligation	31 July 2017 £'000	31 July 2016 £'000
Opening defined benefit obligation	105,210	83,550
Movement in the period		
Current service cost	4,542	3,462
Interest cost	2,728	3,160
Changes in financial assumptions	7,151	15,798
Changes in demographic assumptions	(1,411)	-
Experience (gain) on defined benefit obligation	(4,827)	(1)
Estimated benefits paid net of transfers in	(1,793)	(1,882)
Past service costs including curtailments	258	255
Contributions by Scheme participants and other employers	934	894
Unfunded pensions payments	(26)	(26)
Closing defined-benefit obligation	112,766	105,210
	31 July 2017 £'000	31 July 2016 £'000
Reconciliation of Opening balances of the fair value of fund assets		
Opening fair value of employer assets	51,880	48,029
Movement in the period		
Interest on assets	1,371	1,850
Return on assets less interest	6,622	742
Other actuarial gains	504	-
Administration expenses	(67)	(72)
Contributions by employer including unfunded	2,561	2,345
Contributions by scheme participants and other employers	934	894
Estimated benefits paid plus unfunded net of transfers in	(1,819)	(1,908)
Closing fair value of employer assets	61,986	51,880
Projected Pension Expense for the year to 31 July 2018		31 July 2018 £'000
Service cost		5,086
Net interest on the defined liability (asset)		1,335
Administration expenses		81
Total		6,502
Employer contributions		2,687

25 Related party disclosures

The following disclosure is required under FRS 102, 33.3 Related Party Transactions.

During the financial year 2016-17 Jack Wilcock was a member of University Council and President of Roehampton Students' Union. In 2016-17 the University gave Roehampton Students' Union £389,000 as a block grant.

The University has taken advantage of the exemption available in FRS 102, Related Party Transactions not to disclose transactions with its wholly owned subsidiaries.

Notes to the Financial Statements Year ended 31 July 2017

26 The National College for Teaching and Learning training salaries

	2017 £'000	2016 £'000
Balance at 31 July 2016	21	(327)
Total payment received from the NCTL excluding VAT	1,610	2,197
Disbursed to students	(1,619)	(1,849)
Balance at 31 July 2017	12	21

The Training Salary Grant is solely for students: the University acts only as paying agent. The grants and related disbursements are therefore excluded from the Income and Expenditure Account.

27 Financial instruments

	Group 2017 £'000	University 2017 £'000	Group 2016 £'000	University 2016 £'000
Financial assets				
Financial assets measured at amortised cost				
Trade and other receivables	8,710	9,179	7,824	8,811
Investments- short term investment in shares	340	340	331	331
Investments- short term deposits	328	328	327	327
Cash and cash equivalents	29,943	27,096	17,532	15,154
	39,321	39,943	26,014	24,623
Financial liabilities				
Financial liabilities measured at amortised cost				
Loans payable	83,378	83,378	63,994	63,994
Other creditors	27,911	27,697	25,632	26,405
	111,289	111,075	89,626	90,399

28 Prior year adjustments

Statement of Comprehensive Income

Group: Due to a restatement in Roehampton Construction Services Ltd, 'other operating expenses' is now £21,000 lower. This restatement has resulted in the group's 'surplus before other gains/losses and share of operating surplus of joint ventures' now being £21,000 greater.

Consolidated Statement of Cash Flow

The surplus for the year is now £21,000 greater to reflect the restatement in the Statement of Comprehensive Income. The movement in creditors now reflects a further decrease of £2,556,000, the movement in the pension provision now reflects a further increase of £130,000 and the 'payments made to acquire fixed assets' is now £2,045,000 lower. The final cash balance has remained unchanged.

Note 9 Other operating expenses

Group: As a result of a restatement in Roehampton Construction Services Ltd, 'other expenses' is now £21,000 lower for the group.

Notes to the Financial Statements Year ended 31 July 2017

Note 11 Fixed assets

University and group: tangible fixed assets have been restated to include an additional £101,741 relating to the retention costs for the new halls of residence and the new library.

Note 14 Trade and other receivables

University and group: £35,419 has been reclassified from 'other trade receivables' to 'other receivables' for consistency with this year's reporting. The total balances remain unchanged.

Note 16 Creditors: Amounts falling due within one year

University: The retention fee creditor for the capital projects was previously included within 'accruals and deferred income'. This has been restated to include the additional £101,741 relating to the retention cost for the new halls of residence and the new library. Of the total restated retention fee creditor, £1,073,245 was payable to Roehampton Construction Services Ltd and has now been reclassified from 'accruals and deferred income' to 'amounts owed to subsidiary companies' instead.

The USS pension liability was previously disclosed within 'pension provisions' but is now included within creditors. £117,000 of this balance is now included within creditors due within one year, as a separate line.

Group: the 'accruals and deferred income' balance now includes an additional £80,697 relating to retention fee creditors for RCSL and the University.

Note 17 Creditors: Amounts falling due within more than one year

University and group: the USS pension liability was previously disclosed within 'pension provisions' but is now included within creditors. £1,740,000 of this balance is now included within creditors due within more than one year as a separate line.

Note 18 Provisions for liabilities and charges

University and group: the USS pension liability for £1,857,000 was previously disclosed within 'pension provisions' but is now included within creditors.

